Education

Claremont Graduate University – Ph.D., History and Archival Studies

2020

Claremont Graduate University, Claremont, CA

Dissertation: "Real Estate: How House Museums in Los Angeles Strive-and Sometimes Struggle-to Achieve Authenticity"

Claremont Graduate University – M.A., Modern European History and Archival Studies

2010

Claremont Graduate University, Claremont, CA

California State University – B.A., European History

2007

California State University, San Bernardino, San Bernardino, CA

Experience

Historic Preservation Officer – Riverside County Regional Park & Open-Space District,

08/2022 - Present

Jurupa Valley, CA

- Manage the operation of seven award-winning interpretive centers throughout Riverside County, including two historic museums, one historic site, and four nature centers.
- Manage the more than \$1 million budget for the sites.
- Supervise 10 full-time and 2 part-time staff.
- Provide effective strategic leadership and vision for the future of the Interpretive Division by establishing initiatives for the creation and achievement of annual, short-, and long-range plans.
- Researches, writes, and curates museum exhibits on historic topics.
- Partner with all stakeholders, including three non-profit support groups, which financially assist several sites.
- Responsible for the preservation and interpretation of all cultural and historical resources.
- Resources include three nationally registered sites, three state registered sites, and dozens of cultural resources.
- Serve as secretary and staff liaison to the Historical Commission and the Idyllwild Historic Preservation District.
- Reviews County Historic Landmark nominations and makes recommendations regarding designation.

Archivist – The Drucker Institute, Claremont, CA

08/2009 - 08/2022

- Managed the transition of Peter F. Drucker's home to a historic house museum.
- Curate displays and archival narratives for the Drucker House Museum.
- Manage the Drucker Institute's archival program through collection acquisition and expansion.
- Application of strict preservation practices and policies.
- Build and maintain relationships with departments across campus.
- Led the process of having Drucker House added to the National Register of Historic Places.
- Participate in annual strategic planning for the archives and institution as a whole.
- Provide tours for large and small groups of the archives and museum.
- Oversee the work of archival interns.
- Manage the Drucker Institute's archival program through collection acquisition and expansion.
- Created a database for the institution's internal and external digital assets.
- Coordinate across organizational programs to provide research support.
- Manage the digital archiving process for the Drucker Institute, including selecting appropriate file formats and storage solutions based on project requirements.

Skills

Microsoft Office Suite, Google (Drive, Docs, Sheets, and Slides), DropBox, Miro, Slack, ArchivesSpace, Presto, Acrobat DC Pro, Mendeley, Filemaker Pro, Zoom, Canvas, BaseCamp3, Survey123, WuFoo and Blackboard

Publications

Research Archivist for *The Drucker Lectures: Essential Lessons on Management, Society, and Economy*. New York: McGraw-Hill, 2010.

Curator for Peter Drucker: A Life in Pictures. McGraw-Hill, 2011.

"Defining 'Authenticity' in Renovating a Historic House Museum." *Archival Outlook* (September/October 2021).