



PROGRAM SUMMARY ~ INTERPRETIVE

AREA	FY17-18 ACTUAL			FY18-19 PROJECTED			FY19-20 RECOMMENDED			Change in Budget		
	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)
INTERPRETIVE GENERAL ADMIN	133,200	-	(133,200)	164,349	-	(164,349)	174,293	-	(174,293)	9,944	-	(9,944)
HISTORICAL COMMISSION	466	283	(184)	450	300	(150)	450	300	(150)	-	-	-
HISTORICAL PRESERVATION	631	-	(631)	579	-	(579)	24,576	-	(24,576)	23,997	-	(23,997)
GILMAN RANCH	128,747	10,819	(117,928)	157,912	11,407	(146,504)	171,949	10,657	(161,292)	14,037	(750)	(14,787)
IDYLLWILD NATURE CENTER	189,537	102,076	(87,461)	187,867	94,625	(93,242)	183,094	104,726	(78,368)	(4,773)	10,101	14,874
JENSEN-ALVARADO RANCH	209,894	49,662	(160,232)	268,673	51,791	(216,882)	289,475	51,791	(237,684)	20,802	-	(20,802)
LOUIS ROBIDOUX NATURE CENTER	454	-	(454)	0	-	(0)	-	-	-	(0)	-	0
SAN TIMOTEO SCHOOLHOUSE	9,282	306	(8,976)	9,302	200	(9,102)	15,836	200	(15,636)	6,533	-	(6,533)
SANTA ROSA PLATEAU NATURE CENTER	201,426	171,386	(30,039)	216,252	192,045	(24,207)	240,348	190,260	(50,088)	24,096	(1,785)	(25,881)
HIDDEN VALLEY NATURE CENTER	120,488	39,454	(81,033)	187,032	152,940	(34,092)	243,251	152,940	(90,311)	56,219	-	(56,219)
GRAND TOTAL	\$ 994,126	\$ 373,986	\$ (620,139)	\$ 1,192,417	\$ 503,308	\$ (689,109)	\$ 1,343,271	\$ 510,875	\$ (832,396)	\$ 150,854	\$ 7,567	\$ (143,288)

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

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PROGRAM: Interpretive

AREA BUDGET ~ Historical Commission

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL		
25401	931111		523700	Office Supplies	65	-		-		
			528120	Board/Commission Expense	161	-	150	150	150	Historical Commission Annual Report
			529040	Private Mileage Reimbursement	241	-	300	300	300	mileage reimbursements for commissioners
									-	
									-	
									-	
									-	
Grand Total EXPENDITURES					466	-	-	450	450	

REVENUES

25401	931111		740020	Interest-Invested Funds	208		147	153	300	300	
			780180	Sale Of Books	74				-		
									-		
Grand Total REVENUES					283	-	147	153	300	300	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

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PROGRAM: Interpretive

AREA BUDGET ~ Gilman Ranch

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	0519-	510000	Salaries & Benefits	50,278	63,354	35,122	35,122	70,244	71,239	18-19: 1040 hrs Victoria W. ; 728 hrs Leslie Cantern; Currator split time 1/2 GLM 1/2 JNS 1040hrs A Pierucci (Victoira additional 208 hrs at STSCH, see that budget)
			510320	Temporary Salaries	7,516	-	-	-	-		
			510420	Overtime	170	-	-	-	-		
			520015	Irrigation Supplies	191	-	-	-	-		
			520020	Pest and Insect Control	2,808	2,922	1,066	2,096.24	3,162	3,300	FY18-19: Monthly fee \$211 + 2 termite services one at \$300 the other at \$330 FY19-20: Allowance for fee increase
			520115	Uniforms-Replacement Clothing	228	500	101	899	1,000	1,000	FY18-19: Park Aides now get \$350 annual allowance per imposed terms, allowance for additional volunteer items FY 19/20: \$350x2, volunteer allowance/camphost
			520230	Cellular Phone	263	476	34	465.80	500	600	Switched to iPhone Oct 2018, \$50/month
			520240	Communications Equipment	43	-	-	-	-		
			520320	Telephone Service	2,758	2,400	1,218	1,281.66	2,500	2,500	Average bill is \$203 per month
			520330	Communication Services	3,949	2,976	1,220	780.31	2,000	1,200	FY19-20: \$100/month FY18-19: average \$300/month July-Sept, \$100/month Oct forward
			520800	Household Expense	55	500	43	457	500	500	
			520815	Cleaning and Custodial Supp	62	100	5	95	100	100	
			520845	Trash	183	183	588	1,086	1,674	2,172	Bill was only \$15.26 per month that was for the lock fee only, we are now also being charegd for the trash service itself +165.76 = \$180/month
			521420	Maint-Field Equipment	-	-	-	-	-		
			521600	Maint-Service Contracts	35,848	35,848	14,937	20,911	35,848	35,848	TO REVIEW: Bill is \$2,987.36 per month 19/20 check with Dustin may be abel to do in house Leonard and mower???
			521700	Maint-Alarms	1,319	1,380	820	2,059.60	2,880	2,880	2 alarms @ \$120 total for the month
			521720	Maint-Fire Equipment	234	150	90	90	180	15,180	FY18-19: Annual fire extinguisher maintenance FY19-20: \$15K REPAIR/REHAP EXISTING SPRINKLER SYSTEM: runs thru museum,storage area, and porch up at ranch house. Informal estimate given. Safety issue for guest, employees and preservation of historic collections.
			521760	Maint-Tires	-	100	-	100	100	100	Gator maintenance
			522310	Maint-Building and Improvement	1,826	2,000	535	2,465	3,000	3,000	FY18-19: HVAC down, needs service; Extensive Dry Rot in porch stairs needs repair
			522320	Maint-Grounds	243	-	201	499	700	2,000	FY19-20: irrigation system needs extensive work
			522400	Maint-Improve Water	-	-	1,973	-	1,973		FY18-19: ER Block Backflow Repair, did not pass city test
			523100	Memberships	100	200	-	200	200	200	New curator's professional memberships
			523220	Electronic And Radio Supplies	35	-	-	-	-		
			523270	Special Events	244	-	196	(196)	-		Moved to Special Program Expense
			523290	Bank Charges	15	-	1	49	50	50	Credit Card processing fees
			523340	Late Charge	(3)	-	7	-	7		
			523620	Books/Publications	145	100	13	87	100	100	Reference program and collection
			523680	Office Equip Non Fixed Assets	-	250	129	221	350	250	printer and copier are several yrs old may need replacement
			523700	Office Supplies	251	600	105	495	600	600	Ink, paper, etc
			523760	Postage-Mailing	-	-	-	-	-		
			523800	Printing/Binding	76	-	113	-	113		
			523940	Recruiting Expense	75	-	-	-	-		
			524840	Fingerprinting Services	94	120	15	105	120	120	Volunteers and camphosts
			525060	Medical Examinations-Physicals	273	150	-	-	-		
			525080	Temp Assist Pool Svcs	1,300	-	-	-	-		
			525440	Professional Services	125	800	650	650	1,300	650	Re-enactors for Wildwest annual/ last FY was paid this FY invoice misplaced

REGIONAL PARKS & OPEN SPACE DISTRICT

BUDGET FY 2019-20

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PROGRAM: Interpretive

AREA BUDGET ~ Hidden Valley Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25520	931710	6213-	510000	Salaries & Benefits	95,732	111,853	58,268	87,689	145,957	161,075	FY19/20 Samantha Dempster FT plus 2 PT Reg Park Aides Sue H. and Stacey Alvarez 1 FT Park Aide 50% grant funded (Note Sami Whitcher FT 18/19 4-yr Grant funded 1/2 Salary-not included in the original budget amount)
25400	931104	6213-	510320	Temporary Salaries	5,119	-	-	-	-	-	
			510420	Overtime	349	191	91	209	300	300	OT on holidays Sue feeds animals on Mondays typically 2chrs per Monday.
			520020	Pest and Insect Control	360	344	89	267.00	356	356	Bill is \$89 quarterly
			520115	Uniforms-Replacement Clothing	106	800	219	831.01	1,050	1,400	4 Park Adies x \$350 each
			520320	Telephone Service	1,486	1,560	635	798.00	1,433	1,596	Average bill is \$133 per month
			520330	Communication Services	721	730	373	413	786	826	Bill is \$68.86 per month
			520705	Food	-	50	-	50	50	50	snacks and water for volunteers at events
			520710	Feed-Animal	975	2,000	288	1,712	2,000	2,000	A volunteer currently donates animal care products, we don't know how long she is going to continue to do this
			520800	Household Expense	180	1,000	449	551	1,000	1,000	
			521560	Maint-Other	-	-	-	-	-	-	
			521600	Maint-Service Contracts	274	-	-	-	-	-	
			521700	Maint-Alarms	396	396	232	211	443	423	Bill is \$35.31 per month + battery replacement FY18/19
			521720	Maint-Fire Equipment	40	100	-	100	100	100	fire extinguishers
			521740	Maint-Parts	323	-	-	-	-	-	
			522310	Maint-Building and Improvement	75	1,500	-	3,000	3,000	42,000	FY18-19: HVAC \$1000 repair coming old sytem every year repair needed-last year caught on fire. \$2K Need new hot water heater and inline water filter to see if we can get water not smell like rotten eggs. FY19-20: Requesting new HVAC unit and duct work at 20K also new flooring in back classroom 22K, badly worn, stained, and splitting.
			522320	Maint-Grounds	-	1,000	-	2,000	2,000	2,000	Need to replace grounds hand tools and minor maintenance; sprinklers, other minor maintenance and care for outdoor classroom landscape.
			523220	Licenses And Permits	-	75	-	75	75	75	Golden Eagle Permit
			523270	Special Events	99	-	2,163	-	2,163	4,400	FY18-19: Aquarium for Knee-High Naturalist grant FY19-20: \$ 2K annual Events Grant and Rivco Foundation reimburse/funding
			523290	Bank Charges	35	-	8	42	50	50	
			523340	Late Charge	10	-	9	41	50	50	
			523620	Books/Publications	-	100	-	100	100	100	New books for summer camp
			523660	Computer Supplies	-	-	-	-	-	-	
			523680	Office Equip Non Fixed Assets	-	500	510	500	1,010	500	FY18-19: Shelving for Program Supplies, this was for the storage unit container that was moved from LRNC. Need new printer 18/19
			523700	Office Supplies	542	1,500	144	856	1,000	1,000	
			523760	Postage-Mailing	92	50	17	33	50	50	
			523800	Printing/Binding	(5)	1,000	-	1,000	1,000	1,000	Special event flyers and banners
			524840	Fingerprinting Services	469	177	45	130	175	175	Youth and camp volunteers
			525060	Medical Examinations-Physicals	631	195	-	-	-	-	
			525080	Temp Assist Pool Svcs	2,600	-	-	-	-	-	
			525520	Veterinary Services	331	500	-	500	500	500	Live animals, annual check-ups
			526940	Locks/Keys	9	-	28	-	28	28	
			526960	Small Tools And Instruments	-	100	-	100	100	100	
			527660	Operational Marketing	-	2,000	-	2,000	2,000	2,000	Summer camp T-Shirts plus advertizing
			527680	Public Signs	198	150	-	150	150	300	NO on Educational Trail Horse signs-Bus Parking signs replace 19/20
			527720	Safety-Security Supplies	104	100	-	100	100	100	
			527780	Special Program Expense	3,304	7,000	1,260	5,740	7,000	7,000	\$2000 towards Born Learning Trail; other materials are planned to be order for programs and camp. Adding camp at RJU this summer need materials. Keep at current level.
			527840	Training-Education/Tuition	115	470	348	122	470	1,250	18/19 \$170 CIG for new staff 19/20 Staff field training
			529040	Private Mileage Reimbursement	191	300	221	279	500	500	offsite meetings, bank, HQ, school outreaches, library outreaches, etc.
			529500	Electricity	2,259	3,000	1,222	2,000.00	3,222	3,000	Average bill is \$250 higher 18/19 extra hot Aug/September
			529510	Heating Fuel	978	1,200	-	1,000	1,000	1,000	Propane recently filled not invoiced yet.Switching vendors as AMG +\$6/gal

AREA BUDGET ~ Hidden Valley Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19		GRAND TOTAL	BUDGET FY19-20	DESCRIPTION
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			
			529520	Sewer System	1,023	1,592	552	1,040	1,592	2,268	FY18/19 \$92 per month 12 months 19/20 would like to add an ADA one Plus 97/mo
			529550	Water	717	600	286	314	600	600	Tap water is orange (manganese) and hot water smells like rotten eggs. We Replaced anode on water heater did not fix. Will try new water heater and inline filter next.
			536760	Interfnd Exp-Audit & Acctg Fee	435	500	233	224	457	457	Payroll Service Fees
			537080	Interfnd Exp-Miscellaneous	45	45	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	170	3,688	1,515	3,650	5,165	3,650	HR Service Fees, volunteer rolling fees
									-	-	
									-	-	
Grand Total EXPENDITURES					120,488	146,366	69,205	117,827	187,032	243,251	

REVENUES

25520	931710	6213-	741020	Admissions		-	190	190	380	380	
			776740	Recreation Fees	39,454	60,000	1,505	1,505	3,010	3,010	
			781480	Program Revenue		-	8,550	50,000	58,550	58,550	
			751680	State Grant Reimbursement				91,000	91,000	91,000	State of California Knee-High Naturalist Grant
									-	-	
Grand Total REVENUES					39,454	60,000	10,245	142,695	152,940	152,940	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

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PROGRAM: Interpretive

AREA BUDGET ~ Idyllwild Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	2604-	510000	Salaries & Benefits	125,409	110,278	31,017	79,261	110,278	107,939	FT Park Ranger Steve P FT Park Aide Al M.
			510200	Payoff Permanent-Seasonal	109	6,594	6,594		6,594		Kevin Whitaker
			510320	Temporary Salaries	178	-	3,017	2,483	5,500	-	Steve Perez September-December
			510420	Overtime	4,981	3,802	-	2,500	2,500	2,500	FY18-19: Worked Holiday during Thanksgiving FY19-20: MV 4- Special Events; This will be a training year for Steve so I will need to be there quite a bit for all of the events. Can't always flex.
			510620	Shift Differential	1	-	2		2		
			520020	Pest and Insect Control	273	528	132	396	528	528	Monthly bill is \$44 per month
			520115	Uniforms-Replacement Clothing	495	550	84	967	1,050	700	FY18/19 New hire Park Ranger Start Up Uniform set \$700 +350 for Al. FY19/20 \$700
			520230	Cellular Phone	108	-	-	450	450	600	Park Ranger Steve iPhone as of October
			520320	Telephone Service	1,502	1,512	762	750.42	1,512	1,512	Average bill is \$126 per month
			520330	Communication Services	1,608	1,608	814	818.18	1,632	1,632	Bill is \$136 per month
			520705	Food	60	250	-	250	250	250	Snacks and drinks for Volunteers at events
			520710	Feed-Animal	230	600	421	300	721	600	Fire and power outage. \$\$ spent on creating an animal evacuation kit and replacing the mice that thawed - 3-day power outage. Also purchased rodent proof container to store bird seed in; unfortunately the IDY bear destroyed it.
			520800	Household Expense	938	600	900	300	1,200	900	2- 3 stall outside restrooms open 5d/wk; inside center and kitchen. We had several unexpected purchases; replace vacuum cleaner; a large cooler for evacuation during fire/power outage; and taxidermy mount saver.
			520805	Appliances	430	-	-		-		
			520105	Protective Gear	11	-	-		-		
			520815	Cleaning and Custodial Supp	57	360	89	271	360	500	Need to clean carpets over the summer.
			520845	Trash	2,673	2,673	1,385	1,386.00	2,771	2,771	Bill is \$231 per month
			521700	Maint-Alarms	456	456	233	246	479	492	Bill is \$41 per month
			521720	Maint-Fire Equipment	6,335	6,620	5,621	999	6,620	18,000	IMPORTANT: Fire Hydrants along entrance road are all aging and asbestos-lined, are leaking and/or failing, all will need to be replaced. 2 of 5 replaced ESTIMATE = 3, \$6K per hydrant
			522310	Maint-Building and Improvement	509	1,000	605	1,395	2,000	2,000	New ranger doing a lot of much needed repairs and improvements. Parking area, fences, picnic tables, deck, interior.
			522320	Maint-Grounds	316	-	152	500	652	1,000	Ranger & Volunteer working on native garden area, replacing drip lines and signage.
			522400	Maint-Improve Water	700	-	-		-		
			523250	Refunds	(8)	-	-		-		
			523260	Sales and Use Tax	-	-	1,580		1,580	2,000	Sales Tax to State Board of Equalization
			523270	Special Events	1,742	2,500	997	1,503	2,500	2,500	5 days of special events per year- banners, promotion, materials,
			523290	Bank Charges	2,706	2,400	603	1,797	2,400	2,400	
			523340	Late Charge	94	-	204		204		Late fee on Sales Tax reporting
523620	Books/Publications	177	100	105	100	205	100	Reference materials for programs; new ranger.			
523680	Office Equip Non Fixed Assets	350	300	-	300	300	300	FY18-19: Purchase Scanner			

AREA BUDGET ~ Idyllwild Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL		
			523700	Office Supplies	1,184	2,000	774	1,226	2,000	Ink, paper, etc.,
			523760	Postage-Mailing	35	70	7	63	70	Monthly to HQ
			523800	Printing/Binding	1,342	1,000	-	1,000	1,000	Trail Guides 4000 \$700 (approximately an 8 month supply)
			524840	Fingerprinting Services	30	15	-	-	-	
			525060	Medical Examinations-Physicals	2,146	-	-	-	-	
			525080	Temp Assist Pool Svcs	-	-	11	-	11	
			525520	Veterinary Services	-	500	291	209	500	Live animals on site
			526940	Locks/Keys	54	25	-	-	-	
			526960	Small Tools And Instruments	132	250	9	-	9	
			527660	Operational Marketing	2,024	2,000	-	2,000	2,000	Advertising in local publications
			527720	Safety-Security Supplies	158	-	192	308	200	Puchasing reflective vests and wands, radios for snow play
			527780	Special Program Expense	2,931	2,500	778	1,722	2,500	School programs and 4-special evenst craft & activity materials
			527840	Training-Education/Tuition	54	500	656	-	656	Interp team training trip
			528020	Inventory-Stores	7,084	8,000	5,420	4,580	10,000	2018 19K in retail sales. With curent budget of 8K we end up the last month or two of FY with sparse shelves.
			528260	Field Supplies	-	-	279	-	279	
			529040	Private Mileage Reimbursement	1,737	1,000	458	1,000	1,458	HQ, errands, classes, meetings off hill
			529500	Electricity	4,496	4,800	1,973	2,827.00	4,800	Average \$400 per month
			529510	Heating Fuel	4,877	2,000	-	2,000	2,000	Propane- last fill \$6/gal not recorded yet. New supplier coming.
			529520	Sewer System	169	-	-	-	250	Historically the septic is pumped every 4 years
			529550	Water	8,569	4,100	3,393	2,607	5,000	Fire hydrant leaking under road way; took some time to trouble shoot, locate, leak detection was called out, then had to wait for parts for repair. ER Block/abestos.
			537080	Interfnd Exp-Miscellaneous	45	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	30	1,794	748	1,047	1,794	HR services Fee
									-	
									-	
									-	
				Grand Total EXPENDITURES	189,537	173,285	70,307	117,559	187,867	183,094

REVENUES

25400	931119	2604-	741020	Admissions	1,190	-	18,137	44,412	62,549	72,549	FY18-19 estimate reduced by \$10K due to road washout and closure during spring
			776710	Day Use	-	-	414	414	829	829	
			776740	Recreation Fees	100,256	100,000	3,883	3,883	7,765	7,765	
			777660	Non-Taxable Sales	44	-	1,200	1,200	2,400	2,400	
			780160	Other Taxable Sales	595	-	5,822	14,178	20,000	20,000	
			781080	Cash Over-Short	(9)	-	(101)	-	(101)	-	
			781480	Program Revenue	-	-	592	592	1,184	1,184	
									-		
									-		
				Grand Total REVENUES	102,076	100,000	29,947	64,678	94,625	104,726	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

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PROGRAM: Interpretive

AREA BUDGET ~ Jensen-Alvarado Ranch

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	6458-	510000	Salaries & Benefits	116,132	166,066	58,857	107,209	166,066	190,720	Lisa B.FT 2080; Kaenan Husen . 1248hr; 936 Leslie C.& Currator A. Pierrucci 1040; Grounds Maintenance Mark Ross 1040hrs- Curator will split time evenly between JNS and GLM
			510200	Payoff Permanent-Seasonal	6,718	0	0		0		
			510320	Temporary Salaries	9,949	-	2,317		2,317		Kaenan Husen now PT Reg
			510420	Overtime	1,323	-	81	219	300		
			520020	Pest and Insect Control	4,782	4,716	2,093	2,623.00	4,716	4,716	APM is \$300 each and Terminex \$93 per monthly
			520115	Uniforms-Replacement Clothing	166	500	124	376	500	1,700	FY19-20: 2 park aides x\$350, \$1K for period clothing replacement
			520230	Cellular Phone	593	738	143	607	750	600	Lisa Bertola
			520240	Communications Equipment	75				-		
			520320	Telephone Service	846	900	379	450.00	829	900	Average bill is \$75 per month
			520330	Communication Services	979	960	425	595	1,020	1,020	Average bill is \$80 per month
			520710	Feed-Animal	863	2,000	921	1,079	2,000	2,000	2 donkeys, 2 pigs, chickens, added couple of sheep 18/19
			520800	Household Expense	874	600	409	391	800	800	2 outside restroom buildings, museum, house and annex 2 special evenst added & 1 wedding held on site.
			520845	Trash	2,770	2,751	1,310	1,689.56	3,000	3,000	Bill is \$236.72 per month + green waste dumps
			521420	Maint-Field Equipment	197	-	-		-		
			521440	Maint-Kitchen Equipment	-	-	-		-		
			521500	Maint-Motor Vehicles	-	100	-	100	100	100	Gator Maintenance
			521560	Maint-Other	-	-	-		-		
			521600	Maint-Service Contracts	13,317	22,760	1,307	21,452.82	22,760	22,760	Annual: \$5K for tree maintenance, \$1307 per month
			521700	Maint-Alarms	972	984	500	484	984	984	Bills are \$82 per month
			521720	Maint-Fire Equipment	121	300	-		-		
			521740	Maint-Parts	-	-	-		-		
			521760	Maint-Tires	107	100	-		-		
			522310	Maint-Building and Improvement	1,899	2,000	708	2,000	2,708	2,000	
			522320	Maint-Grounds	8,420	2,000	6,737	(4,737)	2,000	2,000	Annual \$800 Orange tree pesticide spray.
			522350	Maint-Vandalism	-	-	-		-		
			523270	Special Events	11	1,500	1,206	794	2,000	3,500	Special event, needing banners and supplies Harvest Festival
			523290	Bank Charges			2	48	50	50	
			523340	Late Charge	5	-	-	50	50	50	
			523620	Books/Publications	68	-	-		-		
			523700	Office Supplies	729	600	156	444	600	600	ink, paper, etc.
			524840	Fingerprinting Services	134	65	-	65	65	65	
			525060	Medical Examinations-Physicals	201	150	566		566		Davis, Husen
			525080	Temp Assist Pool Svcs	3,900	-	1,964	236	2,200		Kaenan Husen now PT Reg
			525520	Veterinary Services	-	1,000	-	1,000	1,000	1,000	Live animals on site
			526530	Rent-Lease Equipment	1,755	-	-	850	850	850	Wood chipper rental need to cut down 1/2 dozen or more dead trees. Annual.
			526940	Locks/Keys	10	10	27	23	50	50	
			526960	Small Tools And Instruments	80	100	-	100	100	100	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ San Timoteo Schoolhouse

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	0314-	510000	Salaries & Benefits	503	3,288	257	2,549	2,806	3,332	Victoria Walcott (GLM) 208 hours per year- primarily staffed by volunteer and caretaker 1 & 3rd Saturdays when open to the public.
			520010	Herbicide	30	-	-	-	-	-	
			520020	Pest and Insect Control	1,671	684	477	480.00	957	960	Monthly bill is \$80
			520115	Uniforms-Replacement Clothing	35	-	-	-	-	-	
			520230	Cellular Phone	-	-	-	-	-	-	
			520320	Telephone Service	628	752	5	-	5	-	cancelled service???
			520800	Household Expense	20	-	-	-	-	-	
			520815	Cleaning and Custodial Supp	-	100	48	52	100	100	Public restrooms plus schoolhouse
			520845	Trash	1,081	1,081	539	581	1,120	1,120	Bill is \$93.35 per month
			521420	Maint-Field Equipment	100	100	225	100	325	100	
			521700	Maint-Alarms	29	-	-	-	-	-	
			521740	Maint-Parts	155	-	-	-	-	-	
			522310	Maint-Building and Improvement	493	500	-	500	500	2,000	FY19-20: build small shade structure to protect riding mower and other equipment from elements
			522320	Maint-Grounds	602	-	43	200	243	5,000	FY19-20: being requested for grading, water floods property and under schoolhouse. Damaging HVAC and wood on schoolhouse skirting.
			522400	Maint-Improve Water	-	-	23	-	23	-	
			523100	Memberships	-	-	-	-	-	-	
			523340	Late Charge	18	-	-	-	-	-	
			524840	Fingerprinting Services	30	-	-	-	-	-	
			525440	Professional Services	160	-	-	-	-	-	
			526940	Locks/Keys	20	20	-	-	-	-	
			526960	Small Tools And Instruments	552	250	-	250	250	250	
			527660	Operational Marketing	-	500	-	500	500	500	Plans for special event
			527680	Public Signs	-	250	-	250	250	-	
			527720	Safety-Security Supplies	230	-	-	-	-	-	
			527780	Special Program Expense	-	250	-	-	-	250	Plans for special event
			528920	Car Pool Expense	1,863	2,364	496	504.02	1,000	1,000	Average \$80/month for fuel
			529040	Private Mileage Reimbursement	13	-	-	-	-	-	
			529500	Electricity	1,018	1,080	411	669.00	1,080	1,080	Average bill is \$90 per month
			537090	Interfnd Exp-Personnel Svcs	30	144	60	84	144	144	HR services rate
				Grand Total EXPENDITURES	9,282	11,364	2,584	6,719	9,302	15,836	

REVENUES

25400	931119	0314-	776740	Recreation Fees	306	100	-	-	-	-	
			741020	Admissions		-	54	146	200	200	
									-	-	
									-	-	
				Grand Total REVENUES	306	100	54	146	200	200	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2019-20

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Santa Rosa Plateau Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL
25400	931119	4867-	510000	Salaries & Benefits	133,247	140,380	60,613	79,567	140,180	145,097	Rob H. and Mary Ruth J FT plus 8 hours Charity Hagen- covers Sunday so staff can have two consecutive days off during busy season. Still see the need in FY19/20 to budget a minimum of 288 hours of Charity's Time. Ideally 1-more day per week to relieve Rob from program to allow for shadowing/evaluation of volunteer docents and program development.
			510420	Overtime	2,883	-	886	2,114	3,000	3,000	OT worked on holidays
			520020	Pest & Insect Control	6						
			520115	Uniforms-Replacement Clothing	291	650	-	650	650	750	2 employees 1 @ \$350 and one @ \$350 Charity
			520230	Cellular Phone			(14)	364.16	350	600	Added phone as of Oct 2018
			520240	Communications Equipment	16						
			520320	Telephone Service	2,061	1,920	991	972.00	1,963		Average bill is \$162 per month
			520330	Communication Services	1,885	1,539	1,005	1,275.46	2,280	2,280	\$190/month internet services
			520705	Food	350	500	56	444	500	500	snacks and beverages provided during docent trainings
			520710	Feed-Animal	15	50	10	40	50	50	food for captive snake
			520800	Household Expense	1,416	2,000	948	1,052	2,000	2,000	basic items paper towels, TP, and cleaning product
			520815	Cleaning and Custodial Supp	8	-	-	-	-	-	
			520845	Trash	3,661	3,259	1,727	1,689	3,416	3,377	Bill is \$281.36 per month
			521420	Maint-Field Equipment	356	-	-	-	-	-	
			521380	Maint-Copier Machines			43		43		
			521500	Maint-Motor Vehicles	-	500	-	-	-	-	no vehicle
			521740	Maint-Parts	92	-	44		44		
			521760	Maint-Tires	29	150	-	150	150	150	Tires for wagons used to shuttle program groups and school lunches
			522310	Maint-Building and Improvement	2,555	1,000	903	1,097	2,000	26,000	FY19-20: \$24K Replace HVAC units with two 5 Ton units, annually breakdown, unable to keep up during hottest part of season, closed several days due to this last year. Most recently fire department was called out due to smoke, the cooling fan motor quit.
			522320	Maint-Grounds	-	2,500	-	2,500	2,500	1,500	Native garden work & signage for native garden plants
			522330	Maint-Indoor Lighting	-	-	-	-	-	-	
			523100	Memberships	50	50	-	50	50	50	Professional members SDNHM
			523270	Special Events	-	225	-	225	225	225	Cost for set-materials for annual art show
			523290	Bank Charges	530	500	94	406	500	500	Union bank
			523340	Late Charge	18	-	-	-	-	-	
			523620	Books/Publications	-	-	99		99	99	Drop box
			523640	Computer Equip-Non Asset			1,260		1,260		Laptop for Mary Ruth 18/19
			523700	Office Supplies	1,106	1,300	617	683	1,300	1,300	Typical office supplies
			523760	Postage-Mailing	80	100	60	40	100	100	Mail to Finance
			523800	Printing/Binding	2,050	2,380	937	1,443	2,380	2,380	\$250 day passes, \$300 maps, \$400 park brochures and 3rd grade guides, \$345x4 quarterly order for trail maps
			524840	Fingerprinting Services	139	-	75	75	150	150	New docents
			526910	Field Equipment-Non Assets	-	4,500	-	4,500	4,500	4,500	18/19 art work and temporary design/post and mounts - 19/20 New Interpretive Panels out by Vernal Pools (18/19 panels will be temporary for "trial period/feedback")
			526940	Locks/Keys	186	-	-	-	-	-	
			527280	Awards/Recognition	938	800	-	800	800	800	Annual Volunteer Thank you Gift
			527660	Operational Marketing	826	1,500	-	1,500	1,500	1,500	Park brochures and guides, misc marketing materials
			527680	Public Signs	202	-	74		74		
			527780	Special Program Expense	35,658	30,000	6,035	23,965	30,000	30,000	Bus bills from schools for 3rd grade programs reimbursed thru SRP Foundation

AREA BUDGET ~ Santa Rosa Plateau Nature Center

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19		BUDGET FY19-20	DESCRIPTION	
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL
			527840	Training-Education/Tuition			1,395	350	1,745	1,000	18/19 CIG certification training for docents & Charity CIT tuition and 1/2 room 19/20 Interp field training
			528020	Inventory-Stores	-	-	-	-	-	-	
			528920	Car Pool Expense	1,207	1,000	-	-	-	-	
			528980	Meals	-	-	-	-	-	-	
			529040	Private Mileage Reimbursement	445	200	85	115	200	200	
			529500	Electricity	4,804	6,600	2,994	3,606.00	6,600	6,600	Shut down several of the hottest days HVAC could not keep up. Average bill is \$550 per month
			529520	Sewer System	915	-	-	-	-	-	???
			529550	Water	2,707	2,640	1,184	1,456.00	2,640	2,640	Average bill is \$220 per month
			536910	Interfnd Exp-Fuel	415	-	150	(150)	(0)	(0)	Open Space fuel purchase, cancel
			537080	Interfnd Exp-Miscellaneous	70	-	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	210	1,929	844	2,156	3,000	3,000	HR services rate, rolling fees for volunteers
									-	-	
									-	-	
				Grand Total	201,426	208,172	83,118	133,134	216,252	240,348	

REVENUES

25400	931119	4867-	741020	Admissions	-	-	11,101	38,899	50,000	50,000	
			776710	Day Use	-	-	9,686	50,314	60,000	60,000	
			776740	Recreation Fees	126,386	175,000	4,555	4,555	9,110	9,110	
			777660	Non-Taxable Sales	-	-	203	297	500	500	
			780160	Other Taxable Sales	-	-	183	317	500	500	
			781080	Cash Over-Short	-	-	38	12	50	50	
			781220	Contributions & Donations	-	-	100	-	100	100	
			781480	Program Revenue	-	-	10,444	14,556	25,000	25,000	
			781560	Contrib Fr Non-County Agencies	45,000	45,000	45,000	-	45,000	45,000	Annual contribution from Friends group
			790040	Loss or Gain Sale Fixed Assets	-	-	1,785	-	1,785	-	
									-	-	
									-	-	
									-	-	
				Grand Total REVENUES	171,386	220,000	83,095	108,950	192,045	190,260	