

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Interpretive General Administration

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|---|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | | 510000 | Salaries & Benefits | 152,809 | 164,292 | 74,757 | 89,535 | 164,292 | 179,546 | Margie+ 33% Dustin |
| | | | 510200 | Payoff Permanent-Seasonal | 65 | - | - | - | - | - | |
| | | | 510420 | Overtime | 928 | 1,266 | - | 1,266 | 1,266 | 1,266 | Special events & Staff coverage when unable to flex |
| | | | 510440 | Annual Leave Buydown | 3,073 | 1,600 | 1,623 | - | 1,623 | 1,623 | 30% Dustin's annual buydown |
| | | | 520115 | Uniforms-Replacement Clothing | 311 | 350 | 490 | 105 | 595 | 455 | FY1920 - Dustin's 30% wasn't included; 1 Employee @ \$350 MV + Dustin 30% |
| | | | 520220 | County Radio 700MHz System | 197 | - | 183 | 550 | 733 | 640 | FY2021 - \$178/mo (Dustin 30%) PSEC Radio |
| | | | 520230 | Cellular Phone | 753 | 765 | 565 | 594 | 1,159 | 780 | FY1920 - avg. \$99/month - will plan changing MV's plan to UNLTMDBill is \$63.59 per month + Dustin 30% |
| | | | 520240 | Communications Equipment | - | - | - | - | - | - | |
| | | | 520270 | County Delivery Services | - | - | - | - | - | 376 | ISF-County Delivery Svcs |
| | | | 520320 | Telephone Service | 8 | - | 1 | - | 1 | - | Reclass expense to SanTim |
| | | | 521500 | Maint-Motor Vehicles | - | - | - | - | - | - | |
| | | | 522310 | Maint-Building and Improvement | - | - | 44 | - | 44 | - | |
| | | | 522320 | Maint-Grounds | - | - | (9) | - | (9) | - | |
| | | | 523100 | Memberships | 232 | 235 | 170 | 65 | 235 | 370 | \$75 NAI, \$75 AASLH, \$50 CAM, CPRS \$50; \$120 Dropbox annual |
| | | | 523220 | Licenses And Permits | - | - | - | - | - | - | |
| | | | 523270 | Special Events | - | - | - | - | - | - | |
| | | | 523620 | Books/Publications | 99 | 100 | 40 | 99 | 139 | 100 | FY2021 - dropbox will be under 523100; Drop Box annual fee 99 |
| | | | 523640 | Computer Equip-Non Fixed Asset | - | - | 60 | 100 | 160 | 150 | Laptop/Tablet accessories |
| | | | 523680 | Office Equip Non Fixed Assets | 406 | - | - | - | - | - | |
| | | | 523700 | Office Supplies | 28 | 200 | 164 | 36 | 200 | 200 | CIG Training and staff training supplies |
| | | | 523760 | Postage-Mailing | - | - | - | - | - | - | |
| | | | 523800 | Printing/Binding | - | - | - | - | - | - | |
| | | | 524840 | Fingerprinting Services | 59 | - | - | - | - | - | |
| | | | 525060 | Medical Examinations-Physicals | - | - | 53 | - | 53 | - | move to 931301 |
| | | | 525080 | Temp Assist Pool Svcs | - | - | - | - | - | - | |
| | | | 527670 | Supplies-ISF costs | - | - | - | - | - | 1,616 | ISF-Supply Svcs costs |
| | | | 527660 | Operational Marketing | 65 | - | - | - | - | - | |
| | | | 527690 | Fleet Services-ISF Costs | - | - | - | - | - | 3,906 | ISF-Supply Svcs costs |
| | | | 527780 | Special Program Expense | 235 | - | 135 | - | 135 | 200 | FY2021 - Staff Training (activities) |
| | | | 527840 | Training-Education/Tuition | 241 | 225 | 146 | 79 | 225 | 1,100 | Environmental classes through UCR Extension + \$300 misc training + \$500 Conf. |
| | | | 527940 | Weed Abatement | (2,101) | - | - | - | - | - | |
| | | | 528020 | Inventory-Stores | - | - | - | - | - | - | |
| | | | 528140 | Conference/Registration Fees | 25 | 1,100 | - | 1,100 | 1,100 | - | Interpretive Team Trip 2020 (\$300), \$300 for misc. training, \$500 Conference (\$800 moved to 527840) |
| | | | 528260 | Field Supplies | - | - | - | - | - | - | |
| | | | 528920 | Car Pool Expense | 892 | 660 | 629 | 31 | 660 | 660 | Fuel for Margie's vehicle |
| | | | 528960 | Lodging | 750 | - | - | - | - | - | |
| | | | 528980 | Meals | 32 | 510 | - | - | - | - | |
| | | | 529000 | Miscellaneous Travel Expense | - | - | - | - | - | - | |
| | | | 529040 | Private Mileage Reimbursement | 996 | 600 | 1,232 | 600 | 1,832 | 600 | FY2021 - Increase due to Interp Team Trip (anticipating private mileage will be used similar to FY1920); Use personal car when it makes sense and when staying overnight as well. |
| | | | 536760 | Interfnd Exp-Audit & Acctg Fee | 1,093 | 1,145 | 749 | 759 | 1,508 | - | FY2021 - 13 employees under 931119 @ \$4.94 x 26 (Payroll Service Fee) |
| | | | 537020 | Interfnd Exp-Legal Services | - | - | - | - | - | - | |
| | | | 537080 | Interfnd Exp-Miscellaneous | 60 | 45 | - | 45 | 45 | 45 | Pcard Fee |

AREA BUDGET ~ Interpretive General Administration

| Fund | DeptID | Class | Account | Account Name | TOTAL FY19-20 | | | | | BUDGET FY20-21 | DESCRIPTION |
|---------------------------------|--------|-------|---------|-----------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|-----------------|
| | | | | | ACTUAL FY18-19 | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 1,251 | 1,200 | 553 | 647 | 1,200 | | HR Services Fee |
| | | | | | | - | - | | - | | |
| Grand Total EXPENDITURES | | | | | 162,508 | 174,293 | 81,585 | 95,611 | 177,196 | 193,633 | |

REVENUES

| | | | | | | | | | | |
|-----------------------------|--------|--------|--------------------------------|---------------|---|----------|---|------------|---|--|
| 25400 | 931119 | 740020 | Interest-Invested Funds | - | - | - | | - | | |
| | | 755680 | CA- Other Operating Grants | 18,784 | - | (18,784) | | | | |
| | | 781560 | Contrib Fr Non-County Agencies | 500 | - | 200 | | 200 | | |
| | | | | - | - | - | | - | | |
| Grand Total REVENUES | | | | 19,284 | - | (18,584) | - | 200 | - | |

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Historical Commission

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|---------------------------------|--------|-------|---------|-------------------------------|-------------------|-------------------|--------------------------|-------------------------|-------------|-------------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25401 | 931111 | | 523700 | Office Supplies | 22 | - | - | - | - | 300 | FY2021 - print agenda packets |
| | | | 523800 | Printing/Binding | - | - | 22 | | 22 | | |
| | | | 527280 | Awards/Recognition | 261 | - | - | - | - | 300 | FY2021 - history awards; FY1920 - local history awards |
| | | | 528120 | Board/Commission Expense | - | 150 | - | 150 | 150 | 450 | Historical Commission Annual Report |
| | | | 529040 | Private Mileage Reimbursement | 189 | 300 | 66 | 234 | 300 | - | mileage reimbursements for commissioners |
| | | | 537020 | Interfnd Exp-Legal Services | 126 | - | - | - | - | | |
| | | | 572800 | Intra-Miscellaneous | - | - | - | | - | (750) | Operational Support from Fund 25400 |
| Grand Total EXPENDITURES | | | | | 598 | 450 | 88 | 384 | 472 | 300 | |

REVENUES

| | | | | | | | | | | | |
|-----------------------------|--------|--|--------|-------------------------|------------|------------|-----------|------------|------------|------------|--|
| 25401 | 931111 | | 740020 | Interest-Invested Funds | 780 | 300 | 38 | 262 | 300 | 300 | |
| | | | 780180 | Sale Of Books | 10 | - | - | | - | | |
| | | | | | - | - | - | | - | | |
| Grand Total REVENUES | | | | | 790 | 300 | 38 | 262 | 300 | 300 | |

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Gilman Ranch

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 0519- | 510000 | Salaries & Benefits | 86,811 | 71,239 | 49,379 | 21,860 | 71,239 | 64,224 | USE PAYROLL WORKBOOK TO COMPLETE (FY2021 - 75% Leslie; 20% Leonard) |
| | | | 510320 | Temporary Salaries | - | - | - | - | - | | |
| | | | 510420 | Overtime | 244 | - | 3,147 | - | 3,147 | | |
| | | | 510620 | Shift Differential | 2 | - | - | - | - | | |
| | | | 520015 | Irrigation Supplies | - | - | - | - | - | 1,500 | FY2021 - irrigation supplies/repairs (be able to track separately) |
| | | | 520020 | Pest and Insect Control | 2,993 | 3,300 | 1,004 | 2,296 | 3,300 | 4,310 | FY19-20: Allowance for fee increase FY2021 - \$330 x 12 +\$350 annual |
| | | | 520115 | Uniforms-Replacement Clothing | 194 | 1,000 | 33 | 967 | 1,000 | 500 | FY18-19: Park Aides now get \$350 annual allowance per imposed terms, allowance for additional volunteer items FY 19/20: \$350x2, volunteer allowance/camphost FY2021 - Lcattern \$350 + \$150 volunteers |
| | | | 520230 | Cellular Phone | 667 | 600 | 198 | 402 | 600 | 600 | FY2021 - Lcattern phone svc; Switched to iPhone Oct 2018, \$50/month |
| | | | 520240 | Communications Equipment | - | - | - | - | - | | |
| | | | 520320 | Telephone Service | 2,445 | 2,500 | 1,266 | 1,234 | 2,500 | 3,100 | FY2021 - add new phone line (\$600); Average bill is \$203 per month |
| | | | 520330 | Communication Services | 1,833 | 1,200 | 619 | 581 | 1,200 | 1,200 | FY19-20: \$100/month FY18-19: average \$300/month July-Sept, \$100/month Oct forward |
| | | | 520705 | Food | - | - | 4 | - | 4 | | |
| | | | 520800 | Household Expense | 430 | 500 | 416 | 84 | 500 | 1,000 | FY2021 - Custodial/Cleaning supplies |
| | | | 520815 | Cleaning and Custodial Supp | 5 | 100 | 20 | 80 | 100 | | FY2021 - moving to 520800 |
| | | | 520845 | Trash | 187 | 2,172 | 97 | 2,075 | 2,172 | 500 | Bill was only \$15.26 per month that was for the lock fee only, we are now also being charegd for the trash service itself +165.76 = \$180/month |
| | | | 521420 | Maint-Field Equipment | 458 | - | 124 | - | 124 | 1,000 | FY2021 - repairs for gator and mower |
| | | | 521560 | Maint-Other | 2,101 | - | - | - | - | | |
| | | | 521600 | Maint-Service Contracts | 35,848 | 35,848 | - | 35,848 | 35,848 | | FY1920 - initially budgeted for landscaping (\$2,987.36/mo) but use the money to repair leaky roof in museum (tony working on getting quotes); Landscaping done in-house by Leonard and mower??? |
| | | | 521700 | Maint-Alarms | 1,561 | 2,880 | 807 | 2,073 | 2,880 | 2,000 | FY2021 - 3alarms (burglar / Fire monitoring) \$103/mo for fire monitoring ; 2 alarms @ \$120 total for the month |
| | | | 521720 | Maint-Fire Equipment | 90 | 15,180 | 251 | 14,929 | 15,180 | 250 | FY19-20: \$15K REPAIR/REHAB EXISTING SPRINKLER SYSTEM: runs thru museum, storage area, and porch up at ranch house. Informal estimate given. Safety issue for guest, employees and preservation of historic collections. |
| | | | 521740 | Maint-Parts | - | - | 46 | - | 46 | | move |
| | | | 521760 | Maint-Tires | - | 100 | - | 100 | 100 | 100 | Gator maintenance |
| | | | 522310 | Maint-Building and Improvement | 1,503 | 3,000 | 1,606 | 1,394 | 3,000 | 3,000 | |
| | | | 522320 | Maint-Grounds | 506 | 2,000 | 894 | 1,106 | 2,000 | 2,000 | FY19-20: irrigation system needs extensive work |
| | | | 522400 | Maint-Improve Water | 1,973 | - | - | - | - | | |
| | | | 523100 | Memberships | 150 | 200 | - | 200 | 200 | 300 | FY2021 - 2 NAI (\$300) |
| | | | 523270 | Special Events | 768 | - | - | - | - | 1,200 | FY2021 - WildWest, Christmas event |
| | | | 523290 | Bank Charges | 5 | 50 | 18 | 32 | 50 | 50 | Credit Card processing fees |
| | | | 523340 | Late Charge | 7 | - | - | - | - | | |
| | | | 523620 | Books/Publications | 13 | 100 | 75 | 25 | 100 | | Reference program and collection |
| | | | 523680 | Office Equip Non Fixed Assets | 353 | 250 | - | 250 | 250 | 500 | FY2021 - new all-in-one printer and copier are several yrs old may need replacement |
| | | | 523700 | Office Supplies | 172 | 600 | 242 | 358 | 600 | 600 | Ink, paper, etc |
| | | | 523760 | Postage-Mailing | - | - | - | - | - | | |
| | | | 523800 | Printing/Binding | 113 | - | - | - | - | | |
| | | | 523940 | Recruiting Expense | - | - | - | - | - | | |
| | | | 524840 | Fingerprinting Services | 60 | 120 | - | 120 | 120 | 120 | Volunteers and camphosts |
| | | | 525060 | Medical Examinations-Physicals | - | - | - | - | - | | |
| | | | 525080 | Temp Assist Pool Svcs | - | - | - | - | - | | |

AREA BUDGET ~ Gilman Ranch

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | BUDGET FY20-21 | DESCRIPTION | |
|------|--------|-------|---------|---------------------------------|-------------------|-------------------|--------------------------|-------------------------|-------------------|----------------|---|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | | | GRAND TOTAL |
| | | | 525440 | Professional Services | 1,300 | 650 | - | 650 | 650 | 650 | Re-enactors for Wildwest annual/ last FY was paid this FY invoice misplaced |
| | | | 526530 | Rent-Lease Equipment | 374 | - | - | - | - | - | |
| | | | 526930 | Flashlights/Batteries/Bulbs | - | - | - | - | - | - | |
| | | | 526940 | Locks/Keys | - | - | 46 | - | 46 | - | move to grounds |
| | | | 526950 | Maintenance Tools | - | - | - | - | - | - | |
| | | | 526960 | Small Tools And Instruments | - | 200 | 185 | 15 | 200 | - | move to grounds/522310 |
| | | | 527100 | Fuel | - | - | 33 | - | 33 | 750 | FY2021 - Leonard fuel for tools; gator |
| | | | 527160 | Shop Supplies | - | - | - | - | - | - | |
| | | | 523220 | Electronic And Radio Supplies | - | - | - | - | - | - | |
| | | | 527660 | Operational Marketing | 648 | 1,000 | 995 | 5 | 1,000 | 1,000 | FY1920 - \$1k for wildwest; \$1k ad banning toursim brochure; Banners for events |
| | | | 527720 | Safety-Security Supplies | - | - | 33 | - | 33 | 100 | Masks for working in collections |
| | | | 527780 | Special Program Expense | 3,506 | 5,000 | 1,298 | 3,702 | 5,000 | 5,000 | FY18/19 added \$2,500 for Curator requests; requested again for FY19/20 |
| | | | 527840 | Training-Education/Tuition | 474 | 1,000 | - | 1,000 | 1,000 | - | FY2021 - \$2k (AASLH Conf/Team building LasVegas) |
| | | | 527940 | Weed Abatement | 2,101 | 4,200 | - | 4,200 | 4,200 | 4,200 | 2 services per year at \$2,101 per service |
| | | | 528020 | Inventory-Stores | 410 | 1,000 | - | 1,000 | 1,000 | 1,000 | We do have a small gift shop primarily for school group |
| | | | 528920 | Car Pool Expense | 125 | - | - | - | - | - | |
| | | | 528960 | Lodging | 206 | - | - | - | - | - | FY2021 - once Tony provides breakdown for training |
| | | | 529040 | Private Mileage Reimbursement | 754 | 300 | 943 | - | 943 | 750 | HQ, bank, Do it Best, Classes, Staff meetings Staff and Curator |
| | | | 529500 | Electricity | 8,086 | 12,000 | 3,639 | 8,361 | 12,000 | 10,000 | FY2021 - Avg \$700/mo; Average bill is \$1200 per month/ major effort to conserve FY18/19 |
| | | | 529520 | Sewer System | 220 | 240 | 84 | 156 | 240 | 240 | Bill is \$20 per month |
| | | | 529550 | Water | 1,914 | 1,920 | 856 | 1,064 | 1,920 | 1,920 | |
| | | | 537080 | Interfnd Exp-Miscellaneous | 23 | - | - | - | - | - | |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 1,617 | 1,500 | 528 | 972 | 1,500 | - | moved to INT-GEN (ISF auto-populate) |
| | | | | | - | - | - | - | - | - | |
| | | | | Grand Total EXPENDITURES | 163,289 | 171,949 | 68,885 | 107,140 | 176,024 | 113,664 | |

REVENUES

| | | | | | | | | | | | |
|-------|--------|-------|--------|--------------------------------|---------------|---------------|--------------|--------------|---------------|--------------|--|
| 25400 | 931119 | 0519- | 741020 | Admissions | 1,583 | 1,062 | 137 | 925 | 1,062 | 281 | |
| | | | 774810 | Video Production | 600 | 1,200 | 5,625 | - | 5,625 | 350 | |
| | | | 776710 | Day Use | 2,307 | 422 | 71 | 351 | 422 | 211 | |
| | | | 776740 | Recreation Fees | - | 212 | - | 212 | 212 | 106 | |
| | | | 780160 | Other Taxable Sales | 1,482 | 494 | 154 | 340 | 494 | 247 | |
| | | | 781080 | Cash Over-Short | 14 | - | (8) | 8 | - | - | |
| | | | 781120 | Rebates & Refunds | 384 | 767 | - | 767 | 767 | 384 | |
| | | | 781360 | Other Misc Revenue | 15 | - | - | - | - | - | |
| | | | 781480 | Program Revenue | 8,480 | 6,500 | 3,450 | 3,050 | 6,500 | 1,250 | |
| | | | 781560 | Contrib Fr Non-County Agencies | 750 | - | - | - | - | - | |
| | | | | | - | - | - | - | - | - | |
| | | | | Grand Total REVENUES | 15,713 | 10,657 | 9,429 | 5,653 | 15,082 | 2,829 | |

REGIONAL PARKS & OPEN SPACE DISTRICT

BUDGET FY 2020-21

RETURN TO PROGRAM SUMMARY

PROGRAM: Interpretive

AREA BUDGET ~ Hidden Valley Nature Center

| Fund | DeptID | Class | Account | ACTUAL FY18-19 | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 6213- | 510000 | Salaries & Benefits | 143,825 | 161,075 | 65,968 | 95,107 | 161,075 | 176,865 | FY20/21 Samantha Dempster FT plus 2 PT Reg Park Aides Sue H. and Barb C. 1 FT Park Aide 50% grant funded |
| | | | 510200 | Payoff Permanent-Seasonal | - | - | 222 | | 222 | | |
| | | | 510420 | Overtime | 217 | 300 | - | 300 | 300 | 300 | OT on holidays Sue feeds animals on Mondays typically 2chrs per Monday. |
| | | | 520015 | Irrigation Supplies | - | - | 41 | | 41 | | \$ in grounds maintenance |
| | | | 520020 | Pest and Insect Control | 364 | 356 | 93 | 279 | 372 | 372 | Bill is \$93 quarterly |
| | | | 520115 | Uniforms-Replacement Clothing | 237 | 1,400 | - | 1,400 | 1,400 | 1,450 | 4 Park Adies x \$350 each + \$50 for volunteer shirts |
| | | | 520230 | Cellular Phone | 206 | - | 114 | 342 | 456 | 460 | FY2021 - MiFi for POS @ 38.01 monh RCIT charges |
| | | | 520320 | Telephone Service | 1,554 | 1,596 | 671 | 925 | 1,596 | 1,596 | Average bill is \$133 per month |
| | | | 520330 | Communication Services | 574 | 826 | - | | - | | |
| | | | 520705 | Food | - | 50 | - | 50 | 50 | 100 | snacks and water for volunteers at special events 4 per year. |
| | | | 520710 | Feed-Animal | 654 | 2,000 | 349 | 1,000 | 1,349 | 2,000 | A volunteer currently donates animal care products, we don't know how long she is going to continue to do this want to keep this line open. |
| | | | 520800 | Household Expense | 1,201 | 1,000 | 535 | 465 | 1,000 | 1,000 | Cleaning, Papertowels, TP etc. |
| | | | 521560 | Maint-Other | 21 | - | - | | - | | |
| | | | 521700 | Maint-Alarms | 444 | 423 | 247 | 183 | 430 | 488 | FY2021 Monthly \$36.31 x 12 = \$438 + 35.31 month plus battery replacement |
| | | | 521720 | Maint-Fire Equipment | 48 | 100 | - | 100 | 100 | 100 | fire extinguishers annual inspection |
| | | | 521740 | Maint-Parts | - | - | - | | - | | |
| | | | 522310 | Maint-Building and Improvement | 1,587 | 26,200 | 16,857 | 9,343 | 26,200 | 3,000 | FY19/20 - \$18K for flooring, not paid yet; HVAC \$\$ payment needs to be moved to account line # 546160, budget money has been moved already. Budget FY20-21 - \$3k for misc bldg maint; |
| | | | 522320 | Maint-Grounds | - | 2,000 | 232 | 1,768 | 2,000 | 2,000 | Need to replace grounds hand tools and minor maintenance; sprinklers, other minor maintenance and care for outdoor classroom landscape. |
| | | | 522390 | Maint-Improve Sewer | 98 | - | - | | - | | |
| | | | 523220 | Licenses And Permits | - | 75 | - | 75 | 75 | 75 | FY1920 - Fish and Wildlife Permit Fee (Taxidermy) |
| | | | 523270 | Special Events | 2,386 | 4,400 | 2,070 | 2,330 | 4,400 | 4,400 | FY19-20: \$ 2K annual Events Grant and Rivco Foundation reimburse/funding; Knee-high Naturalist Grant |
| | | | 523290 | Bank Charges | 110 | 50 | 38 | 12 | 50 | 50 | |
| | | | 523340 | Late Charge | 29 | 50 | - | | - | | |
| | | | 523620 | Books/Publications | - | 100 | 81 | 19 | 100 | 100 | New books for summer camp |
| | | | 523680 | Office Equip Non Fixed Assets | 808 | 500 | - | 500 | 500 | 500 | new copier |
| | | | 523700 | Office Supplies | 459 | 1,000 | 396 | 604 | 1,000 | 1,000 | paper, ink etc. + \$50 postage/mailling (since 523760 is restricted acct) |
| | | | 523760 | Postage-Mailing | 42 | 50 | 11 | 39 | 50 | | |
| | | | 523800 | Printing/Binding | - | 1,000 | - | 1,000 | 1,000 | 1,000 | Special event flyers and banners |
| | | | 524840 | Fingerprinting Services | 315 | 175 | 60 | 115 | 175 | 175 | Youth and camp volunteers |
| | | | 525520 | Veterinary Services | - | 500 | - | 500 | 500 | 500 | Live animals, annual check-ups; rabbit and opssum annual check-ups |
| | | | 526940 | Locks/Keys | 28 | - | 40 | | 40 | | move to 522310 |
| | | | 526960 | Small Tools And Instruments | - | 100 | - | 100 | 100 | 100 | |
| | | | 527660 | Operational Marketing | 425 | 2,000 | - | 2,000 | 2,000 | 2,000 | Summer camp T-Shirts plus - marketing. Friends group paid for shirts last year, they are no longer solvent. |
| | | | 527680 | Public Signs | - | 300 | - | 300 | 300 | 300 | Replace old signs on educational trail and new sign at bend for NC |
| | | | 527720 | Safety-Security Supplies | - | 100 | - | | - | | |
| | | | 527780 | Special Program Expense | 4,913 | 7,000 | 2,775 | 4,225 | 7,000 | 7,000 | School tours, special events, summer camps |
| | | | 527840 | Training-Education/Tuition | 373 | 1,250 | 232 | 800 | 1,032 | 1,250 | 18/19 \$170 CIG for new staff 19/20 Staff field training |
| | | | 529040 | Private Mileage Reimbursement | 395 | 500 | 1,139 | 300 | 1,439 | 1,500 | FY1920 - \$800 private mileage for INT TRAINING WORKSHOP; offsite meetings, bank, HQ, school outreaches, library outreaches, etc. plus team trip1 |
| | | | 529500 | Electricity | 2,682 | 3,000 | 1,249 | 1,668 | 2,917 | 3,350 | FY2021 - \$278 avg monthly; 275 avg/mo to date |
| | | | 529510 | Heating Fuel | 1,120 | 1,000 | 65 | 935 | 1,000 | 1,000 | |
| | | | 529520 | Sewer System | 1,196 | 2,268 | 710 | 1,558 | 2,268 | 2,612 | FY2021 - \$176/mo (\$92 before) - rates have doubled in price + 2 Septic pumping @ \$250 FY19/20 Septic locate and pump services FY1920 - \$176/mo starting Feb 2020 |
| | | | 529550 | Water | 787 | 600 | 242 | 358 | 600 | 600 | FY20-21 - SPARKLETT'S (Staff, Volunteers, Animals, and Visitors); FY1920 - Tap water is orange (manganese) and hot water smells like rotten eggs. We replaced anode twice on water heater did not fix. No drinking fountain on site. |

AREA BUDGET ~ Hidden Valley Nature Center

| Fund | DeptID | Class | Account | ACTUAL FY18-19 | ACTUAL FY18-19 | TOTAL FY19-20 | | | BUDGET FY20-21 | DESCRIPTION |
|---------------------------------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | | |
| | | | 536760 | Interfnd Exp-Audit & Acctg Fee | 461 | 457 | - | - | - | moved to INT-GEN (ISF auto-populate) |
| | | | 537080 | Interfnd Exp-Miscellaneous | 45 | - | - | 45 | 45 | Annual PCARD |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 3,954 | 3,650 | 2,099 | 1,551 | 3,650 | moved to INT-GEN (ISF auto-populate) |
| | | | 546160 | Equipment-Other | - | 15,800 | - | 15,800 | 15,800 | HVAC unit move from Building Maintenance |
| | | | | | - | - | - | - | - | |
| Grand Total EXPENDITURES | | | | | 171,555 | 243,251 | 96,536 | 146,096 | 242,632 | 217,288 |

REVENUES

| | | | | | | | | | | | |
|-----------------------------|--------|-------|--------|----------------------------|---------------|----------------|---------------|--------|----------------|---------------|--|
| 25400 | 931119 | 6213- | 741020 | Admissions | 3,701 | 380 | 4,143 | - | 4,143 | - | Special Events |
| | | | 776710 | Day Use | 550 | - | - | - | - | - | |
| | | | 776740 | Recreation Fees | 1,505 | 3,010 | - | - | - | - | |
| | | | 777520 | Reimbursement for Services | - | - | 300 | - | 300 | - | |
| | | | 780160 | Other Taxable Sales | 10 | - | 5 | - | 5 | - | |
| | | | 781080 | Cash Over-Short | (120) | - | 11 | - | 11 | - | |
| | | | 781480 | Program Revenue | 47,146 | 58,550 | 6,955 | 43,045 | 50,000 | 25,000 | School field trips |
| | | | 751680 | State Grant Reimbursement | - | 91,000 | - | 50,000 | 50,000 | 20,000 | State of California Knee-High Naturalist Grant- confirm reimbursement amount with Jeanne |
| | | | | | - | - | - | - | - | - | |
| Grand Total REVENUES | | | | | 52,792 | 152,940 | 11,413 | 93,045 | 104,458 | 45,000 | |

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Idyllwild Nature Center

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 2604- | 510000 | Salaries & Benefits | 87,352 | 107,939 | 47,037 | 60,902 | 107,939 | 60,774 | FT Park Ranger Steve |
| | | | 510200 | Payoff Permanent-Seasonal | 6,594 | - | - | - | - | | |
| | | | 510320 | Temporary Salaries | 4,224 | - | - | - | - | | |
| | | | 510420 | Overtime | 2,217 | 2,500 | 936 | 1,564 | 2,500 | 2,500 | FY20/21: working holidays and special events or trainings when unable to flex. |
| | | | 510620 | Shift Differential | 9 | - | 2 | - | 2 | | |
| | | | 520020 | Pest and Insect Control | 258 | 528 | 38 | - | 38 | | no longer using, setting traps on our own. |
| | | | 520115 | Uniforms-Replacement Clothing | 970 | 700 | 252 | 448 | 700 | 700 | Two staff |
| | | | 520230 | Cellular Phone | 535 | 600 | 310 | 690 | 1,000 | 1,380 | FY2021 - Steve's cellphone + Mifi for POS \$115/mo; Park Ranger Steve iPhone |
| | | | 520320 | Telephone Service | 1,533 | 1,512 | 794 | 799 | 1,593 | 1,596 | Average bill is \$133 per month |
| | | | 520330 | Communication Services | 1,641 | 1,632 | 412 | 476 | 888 | 850 | Bill is \$136 per month |
| | | | 520705 | Food | 167 | 250 | 9 | 241 | 250 | 250 | Snacks and drinks for Volunteers at 4 special events |
| | | | 520710 | Feed-Animal | 721 | 600 | 352 | 348 | 700 | 750 | animal care and feed (additional animals now at IDNC) - additional animals and bird feeders for observation deck |
| | | | 520800 | Household Expense | 1,509 | 900 | 593 | 307 | 900 | 900 | Cleaning, pape towels, TP etc. |
| | | | 520815 | Cleaning and Custodial Supp | 106 | 500 | 18 | 482 | 500 | 500 | Carpets cleaned and quarterly-annual deep clean restrooms |
| | | | 520845 | Trash | 2,610 | 2,771 | 1,426 | 1,428 | 2,854 | 2,856 | Bill is \$238 per month |
| | | | 521340 | Maint-Communication Equipment | 4 | - | - | - | - | | |
| | | | 521420 | Maint-Field Equipment | 41 | - | - | - | - | | |
| | | | 521700 | Maint-Alarms | 477 | 492 | 285 | 205 | 490 | 525 | Bill is \$41 per month + batteries |
| | | | 521720 | Maint-Fire Equipment | 5,621 | 18,000 | - | 6,500 | 6,500 | 6,500 | FY2021 - Extinguisher Inspection/Testing; FY1920 - IMPORTANT: Per Shawn 2/11/2020 he will only get to one hydrant this year, please move \$12K for FY 20/21 for the other two hydrants. Thank you. |
| | | | 521740 | Maint-Parts | - | - | 337 | - | 337 | | move to 522310; Building maintenace |
| | | | 521760 | Maint-Tires | - | - | 12 | - | 12 | | move to 522310; Building maintenace |
| | | | 522310 | Maint-Building and Improvement | 1,518 | 2,000 | 85 | 1,915 | 2,000 | 2,000 | Regular scheduled and unplanned maintenace of facility |
| | | | 522320 | Maint-Grounds | 1,107 | 1,000 | 697 | 303 | 1,000 | 1,000 | Native garden and water features |
| | | | 522400 | Maint-Improve Water | 85 | - | - | - | - | | |
| | | | 523250 | Refunds | - | - | - | - | - | | |
| | | | 523260 | Sales and Use Tax | 1,580 | 2,000 | - | 2,000 | 2,000 | 2,000 | Sales Tax to State Board of Equalization |
| | | | 523270 | Special Events | 1,327 | 2,500 | 151 | 2,349 | 2,500 | 2,000 | 5 days of special events per year- banners, promotion, materials. Will be making new banner this year for all events. |
| | | | 523290 | Bank Charges | 1,783 | 2,400 | 638 | 1,762 | 2,400 | 2,400 | |
| | | | 523340 | Late Charge | 254 | - | 15 | - | 15 | | Late fee on Sales Tax reporting |
| | | | 523620 | Books/Publications | 105 | 100 | - | 100 | 100 | 100 | Reference materials for programs; new ranger. |
| | | | 523680 | Office Equip Non Fixed Assets | - | 300 | 301 | - | 301 | 300 | |
| | | | 523700 | Office Supplies | 1,017 | 2,000 | 374 | 1,626 | 2,000 | 1,500 | Ink, paper, etc., |
| | | | 523760 | Postage-Mailing | 7 | 70 | - | 70 | 70 | | Monthly to HQ |

AREA BUDGET ~ Idyllwild Nature Center

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | BUDGET FY20-21 | DESCRIPTION |
|---------------------------------|--------|-------|---------|--------------------------------|-------------------|-------------------|--------------------------|-------------------------|-------------------|---|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | | |
| | | | 523800 | Printing/Binding | 765 | 1,000 | 22 | 978 | 1,000 | Trail Guides 4000 @ \$700 (approximately an 8 month supply) |
| | | | 524840 | Fingerprinting Services | 30 | - | - | - | - | |
| | | | 525060 | Medical Examinations-Physicals | 53 | - | - | - | - | |
| | | | 525080 | Temp Assist Pool Svcs | 143 | - | - | - | - | |
| | | | 525520 | Veterinary Services | 291 | 500 | - | 500 | 500 | Live animals on site |
| | | | 526420 | Advertising | - | - | 42 | - | 42 | move to 523700 |
| | | | 526910 | Field Equipment-Non Assets | 70 | - | 218 | - | 218 | move to 522310; Building maintenace |
| | | | 526940 | Locks/Keys | 1,376 | - | - | - | - | |
| | | | 526960 | Small Tools And Instruments | 9 | - | 346 | - | 346 | move to 522310; Building maintenace |
| | | | 527160 | Shop Supplies | - | - | 30 | - | 30 | move to 522310; Building maintenace |
| | | | 527660 | Operational Marketing | 1,328 | 2,000 | 20 | 1,980 | 2,000 | Advertising in local publications |
| | | | 527720 | Safety-Security Supplies | 328 | 200 | - | 200 | 200 | Reflective vests, first aid kit |
| | | | 527680 | Public Signs | 78 | - | 59 | 41 | 100 | |
| | | | 527780 | Special Program Expense | 1,949 | 2,500 | 760 | 1,740 | 2,500 | School programs and 4-special evenst craft & activity materials |
| | | | 527840 | Training-Education/Tuition | 656 | 750 | 241 | 759 | 1,000 | Interp team training trip |
| | | | 528020 | Inventory-Stores | 9,675 | 10,000 | 5,102 | 9,000 | 14,102 | \$11K to date sold this FY; current ROI 169%;request increase to keep inventory on shelves and add new items. |
| | | | 528260 | Field Supplies | 279 | - | - | - | - | |
| | | | 529040 | Private Mileage Reimbursement | 626 | 1,000 | 761 | 400 | 1,161 | HQ, errands, classes, meetings off hill and team trip |
| | | | 529500 | Electricity | 3,681 | 4,800 | - | 4,800 | 4,800 | Average \$400 per month |
| | | | 529510 | Heating Fuel | 3,682 | 2,000 | - | 2,000 | 2,000 | New supplier, using up old tanks filled by amerigas. |
| | | | 529520 | Sewer System | - | 250 | - | 250 | 250 | Historically the septic is pumped every 4 years |
| | | | 529550 | Water | 7,059 | 5,000 | 3,886 | 4,524 | 8,410 | FY2021 - \$754/mo avg |
| | | | 537080 | Interfnd Exp-Miscellaneous | 90 | - | - | - | - | |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 1,897 | 1,800 | 831 | 969 | 1,800 | HR services Fee |
| Grand Total EXPENDITURES | | | | | 159,438 | 183,094 | 67,391 | 112,656 | 180,047 | 124,231 |

REVENUES

| | | | | | | | | | | | |
|-----------------------------|--------|-------|--------|---------------------|---------------|----------------|---------------|---------------|---------------|---------------|---|
| 25400 | 931119 | 2604- | 741020 | Admissions | 49,865 | 72,549 | 22,681 | 32,319 | 55,000 | 35,000 | FY1920 - roads closed or partially closed 2/19 thr 10/19. Impacted peak summer season. |
| | | | 741080 | Exhibits | - | - | 200 | - | 200 | - | |
| | | | 741360 | Concessions | - | - | 2 | - | 2 | - | |
| | | | 776710 | Day Use | 485 | 829 | 488 | - | 488 | - | should be in with admissions |
| | | | 776740 | Recreation Fees | 3,883 | 7,765 | - | - | - | - | ??? Not sure where this number came from |
| | | | 777660 | Non-Taxable Sales | 2,089 | 2,400 | 967 | 833 | 1,800 | 1,200 | |
| | | | 780160 | Other Taxable Sales | 14,271 | 20,000 | 7,573 | 9,000 | 16,573 | 10,000 | Roads closed 2-2019 through 10-2019 last road opened in November. Peak season for INC May-September |
| | | | 780180 | Sale of Books | 22 | - | - | - | - | - | |
| | | | 781080 | Cash Over-Short | (138) | - | 35 | - | 35 | - | |
| | | | 781480 | Program Revenue | 1,422 | 1,184 | 497 | 687 | 1,184 | 550 | |
| | | | | | - | - | - | - | - | - | |
| Grand Total REVENUES | | | | | 71,898 | 104,726 | 32,443 | 42,839 | 75,282 | 46,750 | |

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Jensen-Alvarado Ranch

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|-------------------|-------------------|--------------------------|-------------------------|-------------|-------------------|---|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 6458- | 510000 | Salaries & Benefits | 149,921 | 190,720 | 80,846 | 109,874 | 190,720 | 84,520 | FY2021 - Lisa, Kaenan, Leslie 25%, MarkRoss 50% |
| | | | 510200 | Payoff Permanent-Seasonal | 0 | - | - | - | - | | |
| | | | 510320 | Temporary Salaries | 2,317 | - | - | - | - | | Kaenan Husen now PT Reg |
| | | | 510420 | Overtime | 407 | - | 950 | | 950 | 500 | FY2021 - Overtime to cover events |
| | | | 520020 | Pest and Insect Control | 5,818 | 4,716 | 2,297 | 2,419 | 4,716 | 5,100 | FY2021 - APM same, terminix is \$125/mo; APM is \$300 each and Terminex \$93 per monthly |
| | | | 520115 | Uniforms-Replacement Clothing | 569 | 1,700 | - | 1,700 | 1,700 | 1,700 | FY19-20: 2 park aides x\$350, \$1K for period clothing replacement |
| | | | 520230 | Cellular Phone | 910 | 600 | 390 | 210 | 600 | 600 | Lisa Bertola |
| | | | 520240 | Communications Equipment | - | - | - | - | - | | |
| | | | 520320 | Telephone Service | 905 | 900 | 464 | 437 | 900 | 900 | Average bill is \$75 per month |
| | | | 520330 | Communication Services | 1,020 | 1,020 | 528 | 492 | 1,020 | 1,020 | Average bill is \$80 per month |
| | | | 520710 | Feed-Animal | 1,629 | 2,000 | 1,017 | 983 | 2,000 | 2,000 | 2 donkeys, 2 pigs, chickens, added couple of sheep 18/19 |
| | | | 520800 | Household Expense | 953 | 800 | 869 | 131 | 1,000 | 1,000 | 2 outside restroom buildings, museum, house and annex 2 special evenst added & 1 wedding held on site. |
| | | | 520845 | Trash | 2,982 | 3,000 | 1,524 | 1,477 | 3,000 | 3,200 | FY2021 \$248/mo avg trash plus green waste dump fees; Bill is \$236.72 per month + green waste dumps |
| | | | 521420 | Maint-Field Equipment | 1,195 | - | - | - | - | 1,000 | Gator Maintenance and mowers |
| | | | 521500 | Maint-Motor Vehicles | 217 | 100 | - | 100 | 100 | | Gator Maintenance |
| | | | 521600 | Maint-Service Contracts | 14,563 | 22,760 | 6,745 | 16,015 | 22,760 | 22,686 | FY2021 - \$1390/mo (apr-mar); Annual: \$5K for tree maintenance, \$1307 per month |
| | | | 521700 | Maint-Alarms | 1,035 | 984 | 575 | 409 | 984 | 984 | Bills are \$82 per month |
| | | | 521720 | Maint-Fire Equipment | 177 | - | - | - | - | | |
| | | | 521740 | Maint-Parts | 1,052 | - | 287 | | 287 | | move to 521420 |
| | | | 522310 | Maint-Building and Improvement | 7,424 | 2,000 | 222 | 1,778 | 2,000 | 2,000 | FY2021 -- routine repl of lights to LED |
| | | | 522320 | Maint-Grounds | 5,093 | 2,000 | 552 | 1,448 | 2,000 | 2,000 | FY2021 - repairing fencing |
| | | | 523100 | Memberships | 100 | - | - | - | - | 300 | Fy2021 - \$300 for Lisa and Kaenan NAI |
| | | | 523270 | Special Events | 1,567 | 3,500 | 3,108 | 392 | 3,500 | 3,500 | Special event, needing banners and supplies Harvest Festival |
| | | | 523290 | Bank Charges | 3 | 50 | 15 | 35 | 50 | 50 | |
| | | | 523340 | Late Charge | 20 | 50 | 19 | 32 | 50 | 50 | |
| | | | 523620 | Books/Publications | 179 | - | - | - | - | | |
| | | | 523680 | Office Equip Non Fixed Assets | 286 | - | - | - | - | | |
| | | | 523700 | Office Supplies | 592 | 600 | 434 | 166 | 600 | 750 | ink, paper, etc. |
| | | | 523800 | Printing/Binding | 162 | - | - | - | - | | |
| | | | 524840 | Fingerprinting Services | - | 65 | - | 65 | 65 | 65 | |
| | | | 525060 | Medical Examinations-Physicals | 619 | - | - | - | - | | Davis, Husen |
| | | | 525080 | Temp Assist Pool Svcs | 2,008 | - | - | - | - | | Kaenan Husen now PT Reg |
| | | | 525520 | Veterinary Services | - | 1,000 | - | 1,000 | 1,000 | 2,000 | FY2021 - more animals; Live animals on site |
| | | | 526530 | Rent-Lease Equipment | 2,457 | 850 | - | 850 | 850 | 1,000 | FY2021 - lift rental and chipper rental for trees; Wood chipper rental need to cut down 1/2 dozen or more dead trees. Annual. |
| | | | 526940 | Locks/Keys | 27 | 50 | - | 50 | 50 | 50 | |
| | | | 526960 | Small Tools And Instruments | - | 100 | 887 | | 887 | 1,000 | FY2021 - Grounds Tools |

AREA BUDGET ~ Jensen-Alvarado Ranch

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | BUDGET FY20-21 | DESCRIPTION | |
|------|--------|-------|---------|---------------------------------|-------------------|-------------------|--------------------------|-------------------------|-------------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | | | GRAND TOTAL |
| | | | 527660 | Operational Marketing | 315 | - | - | - | - | | |
| | | | 527720 | Safety-Security Supplies | - | - | 10 | | 10 | | |
| | | | 527780 | Special Program Expense | 7,342 | 7,500 | 1,762 | 5,738 | 7,500 | 4,000 | FY18/19 additional 2500 for curator -flatbed scanner/ FY19/20 curator requesting \$2500 for exhibits, & collections. May need to replace 1one or more appliances that are used for school program \$1000 |
| | | | 527840 | Training-Education/Tuition | 672 | 1,000 | 165 | 835 | 1,000 | - | FY2021 - \$3k for AASLH Conf/Team Building; 18/19 CIG certification / staff training trip 19/20 |
| | | | 527960 | Park & Recreation | 234 | - | - | - | - | | |
| | | | 528920 | Car Pool Expense | 1,089 | 1,200 | 489 | 711 | 1,200 | 1,200 | Fuel for the truck, Mark also filling gas cans - OVERUSE? |
| | | | 529040 | Private Mileage Reimbursement | 869 | 800 | 397 | 403 | 800 | 800 | Offsite meetings, bank, store, etc. & curator |
| | | | 529500 | Electricity | 3,370 | 3,500 | 1,929 | 1,571 | 3,500 | 3,500 | Average bills are \$250 per month |
| | | | 529520 | Sewer System | 2,253 | 2,761 | 1,140 | 1,621 | 2,761 | 2,761 | Bill is \$222.58 per month |
| | | | 529550 | Water | 25,395 | 30,000 | 9,410 | 15,590 | 25,000 | 25,000 | FY18-19: Add \$800 for backflow meter to help pinpoint water usage levels Usage averages \$1900/month, \$7300/year Jurupa Ditch Shares |
| | | | 537080 | Interfnd Exp-Miscellaneous | 68 | - | - | - | - | 800 | FY2021 - Fire permit and Health permit for events |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 3,294 | 3,149 | 1,480 | 1,669 | 3,149 | | HR RATE |
| | | | | | - | - | - | - | - | | |
| | | | | Grand Total EXPENDITURES | 251,109 | 289,475 | 118,510 | 168,199 | 286,709 | 176,036 | |

REVENUES

| | | | | | | | | | | | |
|-------|--------|-------|--------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| 25400 | 931119 | 6458- | 741000 | Rents | 800 | 1,600 | - | 1,600 | 1,600 | 750 | |
| | | | 741020 | Admissions | 2,219 | 4,384 | 2,405 | 1,979 | 4,384 | 2,250 | |
| | | | 741080 | Exhibits | - | - | 672 | | 672 | 250 | |
| | | | 741320 | Misc Event Charges | 322 | 644 | 200 | 444 | 644 | 250 | |
| | | | 751680 | CA-Grant Revenue | 8,750 | - | - | - | - | - | |
| | | | 776710 | Day Use | - | - | 4,925 | | 4,925 | 2,500 | |
| | | | 781080 | Cash Over-Short | (12) | - | - | - | - | - | |
| | | | 781220 | Contributions & Donations | 731 | 1,462 | 5 | 1,457 | 1,462 | - | |
| | | | 781360 | Other Misc Revenue | - | - | 1,145 | | 1,145 | 600 | |
| | | | 781480 | Program Revenue | 50,491 | 41,901 | 24,391 | 17,510 | 41,901 | 22,000 | |
| | | | 781560 | Contrib Fr Non-County Agencies | 900 | 1,800 | - | 1,800 | 1,800 | 900 | |
| | | | | | - | - | - | - | - | - | |
| | | | | Grand Total REVENUES | 64,201 | 51,791 | 33,743 | 24,790 | 58,533 | 29,500 | |

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ San Timoteo Schoolhouse

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|---------------------------------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|---------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 0314- | 510000 | Salaries & Benefits | 388 | 3,332 | 374 | 2,958 | 3,332 | | FY2021 - no salaries should be coded all to GLM (per Tony); Victoria Walcott (GLM) 208 hours per year- primarily staffed by volunteer and caretaker 1 & 3rd Saturdays when open to the public. |
| | | | 520010 | Herbicide | - | - | - | - | - | | |
| | | | 520020 | Pest and Insect Control | 1,085 | 960 | 202 | 758 | 960 | 1,100 | FY2021 - \$61/mo + \$350 annual; FY1920 - \$50 for repl bait boxes;increase fees; Monthly bill is \$80 |
| | | | 520115 | Uniforms-Replacement Clothing | - | - | - | - | - | | |
| | | | 520230 | Cellular Phone | - | - | - | - | - | | |
| | | | 520320 | Telephone Service | 5 | - | - | - | - | | cancelled service??? |
| | | | 520800 | Household Expense | - | - | 132 | - | 132 | 500 | Public restrooms plus schoolhouse |
| | | | 520815 | Cleaning and Custodial Supp | 48 | 100 | - | 100 | 100 | | FY2021 - move to 520800 |
| | | | 520845 | Trash | 1,099 | 1,120 | 577 | 543 | 1,120 | 1,152 | FY2021 \$96/mo ;Bill is \$93.35 per month |
| | | | 521420 | Maint-Field Equipment | 225 | 100 | - | 100 | 100 | 500 | FY2021 mower maint |
| | | | 521700 | Maint-Alarms | - | - | - | - | - | | |
| | | | 521740 | Maint-Parts | - | - | 80 | - | 80 | | move to 521420 |
| | | | 522310 | Maint-Building and Improvement | - | 2,000 | 8 | 1,992 | 2,000 | 1,000 | FY19-20: build small shade structure to protect riding mower and other equipment from elements |
| | | | 522320 | Maint-Grounds | 317 | 5,000 | 299 | 4,701 | 5,000 | 2,000 | FY19-20: being requested for grading, water floods property and under schoolhouse. Damaging HVAC and wood on schoolhouse skirting. |
| | | | 522400 | Maint-Improve Water | 62 | - | - | - | - | | |
| | | | 523100 | Memberships | - | - | - | - | - | | |
| | | | 523340 | Late Charge | - | - | - | - | - | | |
| | | | 524840 | Fingerprinting Services | - | - | - | - | - | | |
| | | | 525440 | Professional Services | - | - | 160 | - | 160 | 640 | FY2021 - Class instructor (conessionaire 80% paid out) |
| | | | 526940 | Locks/Keys | - | - | - | - | - | | |
| | | | 526960 | Small Tools And Instruments | - | 250 | - | 250 | 250 | 250 | |
| | | | 527660 | Operational Marketing | - | 500 | - | 500 | 500 | 500 | Plans for special event |
| | | | 527680 | Public Signs | - | - | - | - | - | | |
| | | | 527720 | Safety-Security Supplies | 31 | - | 15 | - | 15 | 100 | |
| | | | 527780 | Special Program Expense | - | 250 | - | 250 | 250 | 750 | FY2021 - new programming; Plans for special event |
| | | | 528920 | Car Pool Expense | 419 | 1,000 | 3,118 | (2,933) | 185 | 1,200 | FY1920 - \$2900k repair will be moved to District Fleet |
| | | | 529040 | Private Mileage Reimbursement | - | - | - | - | - | | |
| | | | 529500 | Electricity | 1,361 | 1,080 | 334 | 746 | 1,080 | 1,080 | Average bill is \$90 per montrn |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 150 | 144 | 71 | 73 | 144 | | HR services rate |
| Grand Total EXPENDITURES | | | | | 5,190 | 15,836 | 5,370 | 10,038 | 15,408 | 10,772 | |

REVENUES

| | | | | | | | | | | | |
|-----------------------------|--------|-------|--------|-----------------|-----------|------------|------------|------------|------------|------------|--|
| 25400 | 931119 | 0314- | 741020 | Admissions | 60 | 200 | - | 200 | 200 | | |
| | | | 776710 | Day Use | 21 | - | 81 | - | 81 | 100 | |
| | | | 781480 | Program Revenue | - | - | 200 | - | 200 | 150 | |
| Grand Total REVENUES | | | | | 81 | 200 | 281 | 200 | 481 | 250 | |

50.0
75.0

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

AREA BUDGET ~ Santa Rosa Plateau Nature Center

| Fund | DeptID | Class | Account | Account Name | ACTUAL FY18-19 | TOTAL FY19-20 | | | | BUDGET FY20-21 | DESCRIPTION |
|-------|--------|-------|---------|--------------------------------|----------------|----------------|-----------------------|----------------------|-------------|----------------|--|
| | | | | | | CURRENT BUDGET | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | GRAND TOTAL | | |
| 25400 | 931119 | 4867- | 510000 | Salaries & Benefits | 137,445 | 145,097 | 67,364 | 77,733 | 145,097 | 158,846 | Rob, Mary Ruth, Charity 28% |
| | | | 510420 | Overtime | 2,640 | 3,000 | 1,120 | 1,880 | 3,000 | 3,000 | OT worked on holidays |
| | | | 520115 | Uniforms-Replacement Clothing | 737 | 750 | 58 | 692 | 750 | 750 | 2 employees 1 @ \$350 and one @ \$350 Charity |
| | | | 520230 | Cellular Phone | 332 | 600 | 187 | 413 | 600 | 600 | Added phone as of Oct 2018 |
| | | | 520240 | Communications Equipment | - | - | - | - | - | - | |
| | | | 520320 | Telephone Service | 2,060 | - | 1,107 | 1,113 | 2,220 | 2,220 | Average bill is \$185 per month |
| | | | 520330 | Communication Services | 2,039 | 2,280 | 605 | 535 | 1,140 | 1,140 | \$95/month internet services |
| | | | 520705 | Food | 290 | 500 | 261 | 239 | 500 | 500 | snacks and beverages provied during docent trainings |
| | | | 520710 | Feed-Animal | 29 | 50 | 10 | 40 | 50 | 40 | food for captive snake |
| | | | 520800 | Household Expense | 2,408 | 2,000 | 424 | 1,000 | 1,424 | 2,000 | baisc items paper towels, TP, and cleaning product/.FY 19/20 down due to fire closure. |
| | | | 520815 | Cleaning and Custodial Supp | - | - | 35 | - | 35 | 35 | move to household |
| | | | 520845 | Trash | 3,415 | 3,377 | 2,238 | 1,692 | 3,930 | 3,384 | Bill is \$282 per month FY 19/20 plus \$500 extra for dumpsters for fire clean up |
| | | | 521380 | Maint-Copier Machines | 43 | - | - | - | - | - | |
| | | | 521500 | Maint-Motor Vehicles | - | - | - | - | - | - | no vehicle |
| | | | 521720 | Maint-Fire Equipment | - | - | 325 | - | 325 | 325 | Fire extinguisher service/inspection ? |
| | | | 521740 | Maint-Parts | 1,262 | - | - | - | - | - | |
| | | | 521760 | Maint-Tires | - | 150 | - | 150 | 150 | 150 | Tires for wagons used to shuttle program proops and school lunches |
| | | | 522310 | Maint-Building and Improvement | 1,880 | 26,000 | 67 | 20,000 | 20,067 | 2,000 | FY19-20: \$18K Replace HVAC units with two 5 Ton units; has not been paid yet. FY20/21 regualr maintenance. |
| | | | 522320 | Maint-Grounds | - | 1,500 | - | 1,500 | 1,500 | 500 | FY 19/20 Native garden work & signage for native garden plants. FY 20/21 regular maintenance of gardwen area |
| | | | 523100 | Memberships | - | 50 | - | - | - | 50 | Professional members SDNHM. Did not use FY 19/20 due to fire no event |
| | | | 523270 | Special Events | - | 225 | - | 225 | 225 | 225 | Cost for set-materials for annual art show |
| | | | 523290 | Bank Charges | 605 | 500 | 120 | 380 | 500 | 380 | Union bank |
| | | | 523340 | Late Charge | 1 | - | - | - | - | - | |
| | | | 523620 | Books/Publications | 99 | 99 | - | 99 | 99 | 99 | Drop box |
| | | | 523640 | Computer Equip-Non Asset | 1,260 | - | - | - | - | - | |
| | | | 523680 | Office Equip Non Fixed Assets | 277 | - | - | - | - | - | |
| | | | 523700 | Office Supplies | 1,207 | 1,300 | 312 | 988 | 1,300 | 1,300 | Typical office supplies: FY 19/20 down due to fire closure |
| | | | 523760 | Postage-Mailing | 108 | 100 | - | 100 | 100 | 100 | Mail to Finance |
| | | | 523800 | Printing/Binding | 2,054 | 2,380 | 672 | 1,000 | 1,672 | 2,300 | \$250 day passes, \$300 maps, \$400 park brochures and 3rd grade guides, \$345x4 quarterly order for trail maps FY19/20 down due to fire closure |
| | | | 524840 | Fingerprinting Services | 435 | 150 | 30 | 120 | 150 | 150 | New docents |
| | | | 526910 | Field Equipment-Non Assets | - | 4,500 | - | 4,500 | 4,500 | 4,500 | 19/20 New Interpretive Panels out by Vernal Pools- one time expense |
| | | | 527280 | Awards/Recognition | 530 | 800 | - | 800 | 800 | 800 | Annual Volunteer Thank you Gift |
| | | | 527660 | Operational Marketing | 250 | 1,500 | - | 500 | 500 | 1,000 | marketing materials for special events and activities. |
| | | | 527680 | Public Signs | 148 | - | - | - | - | - | |
| | | | 527780 | Special Program Expense | 38,137 | 30,000 | 1,598 | 28,402 | 30,000 | 30,000 | Bus bills from schools for 3rd grade programs reimbursed thru SRP Foundaion |
| | | | 527840 | Training-Education/Tuition | 1,395 | 1,000 | - | 1,000 | 1,000 | 1,000 | Interp field training and workshops for Charity and Rob |
| | | | 528920 | Car Pool Expense | - | - | 261 | - | 261 | 300 | FY2021 - Speical Tours - FLEET RENTALS |
| | | | 529040 | Private Mileage Reimbursement | 85 | 200 | 289 | 200 | 489 | 1,200 | Interp field trip FY 20/21 plus bank, errands, Mary Ruth uses her own car now that Interp no longer has vehicle, off site meetings |
| | | | 529500 | Electricity | 4,580 | 6,600 | 1,436 | 2,700 | 4,136 | 6,600 | FY 19/20 down due to closures, still staffed but not using as much utilities, school tours only. |

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|------|--------|-------|---------|-----------------------------|-------------------|-------------------|--------------------------|-------------------------|----------------|-------------------|---|
| | | | | | | | YTD ACTUAL @ 12/31/19 | PROJECTED ADDITIONAL | | | |
| | | | 529520 | Sewer System | - | - | - | - | - | - | |
| | | | 529550 | Water | 2,954 | 2,640 | 1,207 | 1,500 | 2,707 | 3,000 | Average bill is \$220 per month |
| | | | 536910 | Interfnd Exp-Fuel | 150 | - | 157 | - | 157 | 300 | FY2021 - Bill's truck shares fuel cost with SRPNC |
| | | | 537080 | Interfnd Exp-Miscellaneous | 45 | - | - | 90 | 90 | 90 | Rob and Mary Ruth - PCARD Annual Fees |
| | | | 537090 | Interfnd Exp-Personnel Svcs | 2,298 | 3,000 | 841 | 2,159 | 3,000 | - | HR services rate, rolling fees for volunteers |
| | | | 572800 | Intra-Miscellaneous | - | - | - | - | - | (139,249) | Operational Support from Fund 25400 |
| | | | | | - | - | - | - | - | - | |
| | | | | Grand Total | 211,200 | 240,348 | 80,723 | 151,750 | 232,473 | 85,000 | |

REVENUES

| | | | | | | | | | | | |
|-------|--------|-------|--------|--------------------------------|----------------|----------------|---------------|---------------|----------------|---------------|--|
| 25400 | 931119 | 4867- | 741020 | Admissions | 56,609 | 50,000 | 3,987 | 25,013 | 29,000 | 25,000 | 7mons closure due to Fire |
| | | | 776710 | Day Use | 77,827 | 60,000 | 4,210 | 26,000 | 30,210 | 25,000 | 7mons closure due to Fire |
| | | | 776740 | Recreation Fees | 4,555 | 9,110 | - | - | - | - | |
| | | | 777660 | Non-Taxable Sales | 557 | 500 | 71 | - | 71 | - | |
| | | | 780160 | Other Taxable Sales | 1,051 | 500 | - | - | - | - | |
| | | | 781080 | Cash Over-Short | 6 | 50 | (1) | - | (1) | - | |
| | | | 781220 | Contributions & Donations | 196 | 100 | 10,136 | - | 10,136 | - | |
| | | | 781480 | Program Revenue | 26,958 | 25,000 | 4,492 | 20,508 | 25,000 | 12,500 | |
| | | | 781560 | Contrib Fr Non-County Agencies | 45,000 | 45,000 | 45,000 | - | 45,000 | 22,500 | Annual contribution from Friends group |
| | | | 790040 | Loss or Gain Sale Fixed Assets | 1,785 | - | - | - | - | - | |
| | | | | | - | - | - | - | - | - | |
| | | | | Grand Total REVENUES | 214,544 | 190,260 | 67,895 | 71,521 | 139,416 | 85,000 | |