

5.2.1 – Authority and Responsibility for Fiscal Management

Standard: The agency's chief administrator shall be designated as having the authority and responsibility for the fiscal management of the agency. Although an agency's chief administrator is ultimately responsible for all agency fiscal matters, the size and complexity of the agency may dictate the need to delegate responsibility for fiscal management functions to an identifiable person or component within the agency.

Suggested Evidence of Compliance: Provide documentation demonstrating clear delegation of fiscal authority for the agency.

Informational reference in the *Management of Park and Recreation Agencies*, (2016), 4th Ed., Chapter 16 - Financial Management, pp. 556.

Agency Evidence of Compliance:

[California Public Resources Code Section 5538](#) states a General Manager, appointed by the Board, is the Chief Administrative Officer and Controller of the District. [Section 5549](#) states the General Manager, among other duties, shall prepare and submit the annual budget to the Board.

District Resolution 91-2 (**PDF upload**) appointed the County Parks Department Director as the Park District General Manager. The Parks Director supervises all activities of the District and is responsible for fiscal management policies, procedures, internal controls, directives, mandates, and any other related instructions. The Director, as described in the General Manager [Job Description](#) prepares and submits the District's budget and has full authority and responsibility for the fiscal management and performance of the District.