



**PROGRAM SUMMARY ~ BUSINESS SERVICES**

AREA	FY17-18 ACTUAL			FY18-19 PROJECTED			FY19-20 RECOMMENDED			Change in Budget		
	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)
<a href="#">BUSINESS OPERATIONS</a>	1,702,737	6,580,360	4,877,623	1,371,067	6,970,073	5,599,006	1,312,084	6,970,589	5,658,505	(58,983)	517	59,500
<a href="#">FISH &amp; GAME COMMISSION</a>	3,000	1,443	(1,557)	2,050	1,500	(550)	3,050	1,500	(1,550)	1,000	-	(1,000)
<a href="#">FIDUCIARY INVESTMENTS</a>	365,936	14,193	(351,743)	-	35	35	-	-	-	-	(35)	(35)
<a href="#">FINANCE</a>	822,566	-	(822,566)	747,951	-	(747,951)	743,028	-	(743,028)	(4,922)	-	4,922
<a href="#">FLEET MANAGEMENT</a>	59,739	-	(59,739)	307,211	-	(307,211)	260,000	-	(260,000)	(47,211)	-	47,211
<a href="#">GRANTS AND CONTRACTS</a>	380,914	7,419	(373,495)	372,223	-	(372,223)	395,229	-	(395,229)	23,006	-	(23,006)
<a href="#">GUEST SERVICES</a>	263,350	256,261	(7,089)	279,333	280,600	1,267	256,603	285,000	28,397	(22,730)	4,401	27,130
<a href="#">HUMAN RESOURCES</a>	996,835	18,666	(978,169)	1,106,810	-	(1,106,810)	1,190,774	-	(1,190,774)	83,964	-	(83,964)
<a href="#">INFORMATION TECHNOLOGY</a>	540,089	-	(540,089)	481,798	-	(481,798)	497,302	-	(497,302)	15,504	-	(15,504)
<a href="#">MARKETING</a>	186,587	-	(186,587)	175,777	-	(175,777)	242,375	-	(242,375)	66,598	-	(66,598)
<a href="#">VOLUNTEER MANAGEMENT</a>	109,118	(5,479)	(114,597)	184,965	70	(184,895)	165,458	-	(165,458)	(19,507)	(70)	19,437
<b>GRAND TOTAL</b>	<b>\$ 5,430,871</b>	<b>\$ 6,872,864</b>	<b>\$ 1,441,993</b>	<b>\$ 5,029,183</b>	<b>\$ 7,252,277</b>	<b>\$ 2,223,094</b>	<b>\$ 5,065,902</b>	<b>\$ 7,257,089</b>	<b>\$ 2,191,187</b>	<b>\$ 36,719</b>	<b>\$ 4,812</b>	<b>\$ (31,907)</b>

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

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PROGRAM: Business Services

**AREA BUDGET ~ Business Operations**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931235		510000	Salaries & Benefits	52,608	-	(2,320)	2,320	-	303,452	100% Kyla and Loree
			510440	Annual Leave Buydown	-	-	-	-	-		
			520240	Communications Equipment	-	-	-	-	-		
			520320	Telephone Service	7,864	-	7	-	7		
			520330	Communication Services	18,095	-	9,838	14,161.92	24,000	24,000	HQ internet \$2000 monthly
			520705	Food	(125)	-	-	-	-		
			520800	Household Expense	505	-	-	-	-		
			520815	Cleaning and Custodial Supp	11	-	-	-	-		
			520930	Insurance-Liability	258,367	471,820	235,806	236,014	471,820	389,090	
			520945	Insurance-Property	106,943	148,932	148,932	-	148,932	170,318	
			521360	Maint-Computer Equip	53	-	503	-	503		
			521380	Maint-Copier Machines	8,041	-	4,671	6,729.25	11,400	11,400	\$950/month HQ copiers maintenance
			521500	Maint-Motor Vehicles	250	-	-	-	-		
			521580	Maint-Radio Equip	-	-	739	-	739		
			521640	Maint-Software	203	-	-	-	-		
			521740	Maint-Parts	-	-	-	-	-		
			522310	Maint-Building and Improvement	-	-	-	-	-		
			522320	Maint-Grounds	-	-	-	-	-		
			523100	Memberships	2,098	-	-	10,400	10,400		FY18-19: Annie and Loree SkillPath courses @ \$200 each, \$3300 CAPRA renewal, \$6500 for June CAPRA review visitors
			523230	Miscellaneous Expense	73	-	-	-	-		
			523250	Refunds	375	-	-	-	-		
			523620	Books/Publications	239	-	252	-	252		True Colors materials
			523640	Computer Equip-Non Fixed	94	-	1,528	572	2,100	2,000	FY18-19: Video and Audio systems equipment
			523680	Office Equip Non Fixed Assets	-	-	-	2,000	2,000		FY18-19: Furniture for new breakroom
			523700	Office Supplies	5,887	-	2,125	2,875	5,000	5,000	HQ supplies and paper
			523760	Postage-Mailing	4,319	4,783	1,097	1,903	3,000	3,000	CENTRAL MAIL CHARGES
			523800	Printing/Binding	(125)	-	(5)	5	-		
			523820	Subscriptions	-	-	2,375	-	2,375		CAPRA document mgmt software
			524840	Fingerprinting Services	-	-	208	-	208		
			525060	Medical Examinations-Physicals	-	-	910	-	910		
			525330	RMAP Services	1,213	7,500	58	7,561.68	7,620	5,120	\$5K annual + \$10/month storage fees
			525440	Professional Services	276	-	500	-	500	500	Annual management retreat facility rental
			525840	County device access allocation	-	-	39,301	(39,301)	0		Reclass to 931255
			526940	Locks/Keys	-	-	-	-	-		
			527660	Operational Marketing	-	-	-	-	-		
			527720	Safety-Security Supplies	-	-	-	-	-		
			528140	Conference/Registration Fees	-	-	-	2,100	2,100	5,000	FY18-19: Tony to CPRS to accept award FY19-20: Kyla CPRS and NRPA
			528920	Car Pool Expense	3,419	-	11,249	(8,249)	3,000	3,000	Reclass direct expenses to Programs, pool vehicles fuel
			528961	Lodging-Out of State	-	-	-	-	-		
			528980	Meals	-	-	186	14	200	200	Lunch for annual management retreat
			529000	Miscellaneous Travel Expense	-	-	-	-	-		
			529040	Private Mileage Reimbursement	1,289	-	1,206	794	2,000	2,000	
			529120	Transportation	99	-	-	-	-		
			536760	Interfnd Exp-Audit & Acctg Fee	40	-	-	-	-		

## AREA BUDGET ~ Business Operations

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19		BUDGET FY19-20	DESCRIPTION	
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL
			536780	Interfnd Exp-Capital Projects	-		-		-		
			536840	Interfnd Exp-Co Support Svc	224,107	38,139	18,349	19,790	38,139	28,904	COWCAP
		6469-	537020	Interfnd Exp-Legal Services	4,374		-		-		
		5742-	537080	Interfnd Exp-Miscellaneous	2,145		1,050	1,050	2,100	2,100	\$175/month CAC Parking Cards
			537090	Interfnd Exp-Personnel Svcs			15,095	(15,095)	0		Reclass to Programs
			546140	Equipment-Office			6,761		6,761	7,000	New SHARP Copy Machines, \$7K each
			551000	Operating Transfers-OUT	1,000,000	325,000	325,000	300,000	625,000	350,000	Excess ending fund balance transfer to District CIP 33100, Support 25420
					-				-		
					-				-		
				<b>Grand Total EXPENDITURES</b>	<b>1,702,737</b>	<b>996,174</b>	<b>825,422</b>	<b>545,645</b>	<b>1,371,067</b>	<b>1,312,084</b>	

## REVENUES

25400	931235		700020	Prop Tax Current Secured	4,849,055	5,100,119	1,532,086	3,568,033	5,100,119	5,202,121	Property Tax Revenue Analysis prepared by Fiscal Manager	
			701020	Prop Tax Current Unsecured	210,510	210,000	218,725	15,000	233,725	238,400		
			703000	Prop Tax Prior Unsecured	11,329	20,000		20,000	20,000	20,400		
			704000	Prop Tax Current Supplemental	93,525	80,000		80,000	80,000	81,600		
			705000	Prop Tax Prior Supplemental	36,957	30,000		30,000	30,000	30,600		
			715070	RDV Prty Tax, LMIH Resdul Asts	23,727	10,000		250,000	250,000	25,000		
			752800	CA-Homeowners Tax Relief	55,886	56,000	8,262	47,738	56,000	57,120		
			752820	CA-Suppl Homeowners Tax Relief	791	800	110	690	800	816		
			781000	Contractual Revenue	971,599	800,000		800,000	800,000	816,000		
			740020	Interest-Invested Funds	37,562	40,000	27,878	52,122	80,000	100,000		Treasurer's investment earnings
		4279-		741260	Land Lease	1,543	1,000	537		537	1,000	Farmer leases
				741260	Land Lease	141,112	114,250		145,000	145,000	150,000	El Casco Substation lease agreement, FY19-20 = YEAR 12 of 20
				777480	Reimbursement of Cost - Admin OH	143,913	120,000	45,560	123,759	169,319	208,032	Admin OH from MSHCP, MSR
				781120	Rebates & Refunds	761		228	272	500	500	
				781360	Other Misc Revenue	2,089		2,717	283	3,000	3,000	
				790020	Sale Of Real Estate	-				-	-	
				790040	Loss or Gain Sale Fixed Assets	-		1,072		1,072		
				790500	Operating Transfer-In	-				-	36,000	Transfer from MSHCP for Dustin McLain's accrued leave liability reserve
						-				-	-	
						-				-	-	
				<b>Grand Total REVENUES</b>	<b>6,580,360</b>	<b>6,582,169</b>	<b>1,837,174</b>	<b>5,132,898</b>	<b>6,970,073</b>	<b>6,970,589</b>		

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Business Services

**AREA BUDGET ~ Fiduciary Investments - NOT FORMALLY BUDGETED**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION	
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL			
51560	931115		525440	Professional Services	6,048	3,000		-	-		County Counsel services	
			536200	Contrib to Non-County Agency	3,800				-			
	931118		536200	Contrib to Non-County Agency	356,089				-			
									-			
									-			
<b>Grand Total EXPENDITURES</b>					<b>365,936</b>	<b>3,000</b>	-	-	-	-		

**REVENUES**

51560	931116		740020	Interest-Invested Funds					-			
		931118		740020	Interest-Invested Funds	5,566	4,000	35	-	35	-	
			777520	Reimbursement for Services	8,627				-			
										-		
<b>Grand Total REVENUES</b>					<b>14,193</b>	<b>4,000</b>	<b>35</b>	<b>-</b>	<b>35</b>	<b>-</b>		



**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Business Services

**AREA BUDGET ~ Fish & Game Commission**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION		
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL	
25500	931103		527780	Special Program Expense		2,000		2,000	2,000	3,000		
			528120	Board/Commission Expense		50		50	50	50		
			536200	Contrib to Non-County Agency	3,000				-			
									-			
									-			
									-			
<b>Grand Total EXPENDITURES</b>					<b>3,000</b>	<b>2,050</b>	<b>-</b>	<b>2,050</b>	<b>2,050</b>	<b>3,050</b>		

**REVENUES**

25500	931103	740020	Interest-Invested Funds	156	150	77	223	300	300	
		777730	Fish & Game-Cc Portion	1,286	1,400	495	705	1,200	1,200	
								-		
								-		
<b>Grand Total REVENUES</b>				<b>1,443</b>	<b>1,550</b>	<b>572</b>	<b>929</b>	<b>1,500</b>	<b>1,500</b>	



**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

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PROGRAM: Business Services

**AREA BUDGET ~ Grants & Contracts**

Fund	DeptID	Class	Account	String	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION
								YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
<b>GENERAL GRANTS AND CONTRACTS</b>												
25400	931245		510000	25400 931245 510000	Salaries & Benefits	165,743	175,594	73,814	101,779.69	175,594	189,450	Grant Analyst, Contracts Analyst
			510420	25400 931245 510420	Overtime	650	568	299	301	600	600	Paid Holidays (2)
			520230	25400 931245 520230	Cellular Phone	-	-	100	379.90	480	480	\$40/month phone - Shannon?
			520320	25400 931245 520320	Telephone Service	11		1		1		
			521700	25400 931245 521700	Maint-Alarms	28		-		-		
			523220	25400 931245 523220	Licenses & Permits	2,281		-		-		
			523700	25400 931245 523700	Office Supplies	22		9		9		
			523760	25400 931245 523760	Postage-Mailing	95	200	-	150	150	150	
			523800	25400 931245 523800	Printing/Binding	22		-		-		
			523840	25400 931245 523840	Computer Equipment-Software	-	1,800	-	-	-	2,500	eCivis grant management software
			524840	25400 931245 524840	Fingerprinting Services	127		-		-		
			525440	25400 931245 525440	Professional Services	-		-		-		
			527840	25400 931245 527840	Training/Education & Tuition	-	700	-	600	600		CGMS exam
			528140	25400 931245 528140	Conference/Seminar Registration	-	660	-	790	790		NGMA seminar
			528900	25400 931245 528900	Air Transportation	-	550	-	550	550		NGMA seminar
			528960	25400 931245 528960	Lodging	-	780	-	1,000	1,000		NGMA seminar
			528980	25400 931245 528980	Meals	-	285	-	360	360		NGMA seminar
			529040	25400 931245 529040	Private Mileage Reimbursement	288	150	52		52		
			529120	25400 931245 529120	Transportation	20	120	-	250	250		NGMA seminar
			536760	25400 931245 536760	Interfnd Exp-Audit & Acctg Fee	246	228	114	114	228	233	\$8.78 per pay period for payroll
			536780	25400 931245 536780	Interfnd Exp-Capital Projects	150		-		-		
			537020	25400 931245 537020	Interfnd Exp-Legal Services	9,118	15,000	-	71,500	71,500	79,288	Entire ISF Estimate recorded here, actuals to be recorded with program
			537080	25400 931245 537080	Interfnd Exp-Miscellaneous	25		-		-		
			537090	25400 931245 537090	Interfnd Exp-Personnel Svcs	54	1,794	748	1,047	1,794	2,027	HR services fee
			537120	25400 931245 537120	Interfnd Exp-Prof & Spec Svcs	159,541	116,047	116,047		116,047	120,000	Estimate 30 items @ \$4K each
			537260	25400 931245 537260	Interfnd Exp-GIS	-		-	500	500	500	ARC GIS Business Analyst license, within County Enterprise account.
			523100	25400 931245 523100	Memberships				300	300	-	NGMA bi-annual membership fee
										-		
										-		
										-		
					<i>Subtotal, General Grants &amp; Contracts</i>	<i>338,419</i>	<i>313,908</i>	<i>191,184</i>	<i>179,621</i>	<i>370,805</i>	<i>395,229</i>	

<b>LOUIS RUBIDOUX NATURE CENTER</b>												
25400	931245	6464-	520320	25400 931245 6464- 520320	Telephone Service	964	960	163	137.42	300		
			520330	25400 931245 6464- 520330	Communication Services	456	456	16		16		
			520845	25400 931245 6464- 520845	Trash	283				-		
			521700	25400 931245 6464- 521700	Maint-Alarms	308	336	172	360	532		
			522310	25400 931245 6464- 522310	Maint-Building & Improvement	187						
			522320	25400 931245 6464- 522320	Maint-Grounds	390				-		
			525320	25400 931245 6464- 525320	Security Guard Services	35,320	40,000			-		
			529500	25400 931245 6464- 529500	Electricity	3,855	3,500	347	202.54	550		
			529510	25400 931245 6464- 529510	Heating Fuel	184	216	20		20		

**AREA BUDGET ~ Grants & Contracts**

Fund	DeptID	Class	Account	String	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION
								YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
			529550	25400 931245 6464- 529550	Water	547				-		
			537020	25400 931245 6464- 537020	Interfnd Exp-Legal Services	-				-		
										-		
										-		
										-		
<i>Subtotal, Louis Robidoux Nature Center</i>						42,495	45,468	718	700	1,418	-	
<b>Grand Total EXPENDITURES</b>						<b>380,914</b>	<b>359,376</b>	<b>191,902</b>	<b>180,321</b>	<b>372,223</b>	<b>395,229</b>	

**REVENUES**

25400	931245		777520	25400 931245 777520	Reimbursement For Services	7,419	10,500	-		-		Reimbursement of Cost for 3 Board Items (estimated)
										-		
										-		
<b>Grand Total REVENUES</b>						<b>7,419</b>	<b>10,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Business Services

**AREA BUDGET ~ Guest Services**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL
25400	931183		510000	Salaries & Benefits	234,169	252,571	109,503	143,068.41	252,571	240,397	Ryan Mark, Luisa Aguilera, Rebeca Pena, and Erica Mendoza
			510620	Shift Differential	14	-	35	(35)	0		Any ShiftDif would be incurred @ boxing club, RESEARCH?
			510420	Overtime	235	-	-	-	-		
			510520	Bilingual Pay	1,638	2,340	877	1,462.98	2,340	1,170	\$45 per pay period: 17/18 Rebeca; 18/19 Rebeca and Luisa , FY19-20 Rebeca
			520015	Irrigation Supplies	(39)	-	(175)	-	(175)		
			520115	Uniforms-Replacement Clothing	7,731	2,000	(2,169)	(14,831)	(17,000)	(12,000)	Ordered stock for our uniform stock for employees to purchase, Finance to transfer expenditure balance to inventory asset account at yearend
			520230	Cellular Phone	257	-	-	-	-		FY17/18 cancelled Guest Services cell phone in December
			520320	Telephone Service	3,614	3,000	1,188	1,811.73	3,000	3,000	Average bill is \$250 per month
			520330	Communication Services	42	-	21	28.72	50	50	?
			520270	County Delivery Service	2	-	-	-	-		
			520815	Cleaning and Custodial Supp	117	-	-	-	-		FY17/18 Purchased materials to wash the pool vehicles
			521700	Maint-Alarms	252	-	56	280	336		FY18-19 modular building alarm services
			523250	Refunds	481	-	39	461	500	500	
			523270	Special Events	-	-	-	-	-		
			523290	Bank Charges	5,899	6,300	1,576	3,424	5,000	5,000	
			523640	Computer Equip-Non Fixed Asset			425		425		
			523700	Office Supplies	1,106	200	15	985	1,000	1,000	
			523780	Printed Forms	-	-	-	-	-		Moving budget to Printing/Binding
			523800	Printing/Binding	215	400	-	-	-		Business cards and day passes
			523840	Computer Equipment-Software	6,232	-	-	-	-		FY17/18 Camava software is \$748 per month FY18/19 move to budget and expense to the IT budget
			524840	Fingerprinting Services	63	100	-	-	-		
			527660	Operational Marketing	605	-	-	-	-		
			527840	Training-Education/Tuition	-	200	-	-	-		
			529040	Private Mileage Reimbursement	232	500	-	-	-		
			536760	Interfnd Exp-Audit & Acctg Fee	439	457	228	272	500	500	Payroll Services Fee
			537080	Interfnd Exp-Miscellaneous	45	30	-	-	-		FY18/19 \$30 Pcard fee for R. Mark
			537090	Interfnd Exp-Personnel Svcs	-	3,786	1,577	2,208	3,786	3,786	HR Services Rate
			528020	Inventory-Stores				12,000	12,000	12,000	Shirts & logo items for resale or distribution to employees
			521380	Copier Maintenance					-	1,200	\$100/month for copier maint agreement
			523680	Office Equipment-Non Fixed Asset				15,000	15,000		Copier, new furniture for guest svcs and lobby
<b>Grand Total EXPENDITURES</b>					<b>263,350</b>	<b>271,884</b>	<b>113,196</b>	<b>166,136</b>	<b>279,333</b>	<b>256,603</b>	

**REVENUES**

25400	931183	776740	Recreation Fees	6				-		
		776760	Reservation-Fees	245,804	255,000	124,218	145,782	270,000	275,000	
		781360	Other Misc Revenue					-		
		741080	Exhibits	10,400	10,000	1,550	8,450	10,000	10,000	
		778150	Interfnd - Leases			400		400		
		781080	Cash Over/Short	51		200		200		
<b>Grand Total REVENUES</b>				<b>256,261</b>	<b>265,000</b>	<b>126,367</b>	<b>154,232</b>	<b>280,600</b>	<b>285,000</b>	





**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Business Services

**AREA BUDGET ~ Marketing**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19				BUDGET FY19-20	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931260		510000	Salaries and Employee Benefits	143,708	189,516	49,414	75,586	125,000	179,355	FY19-20: David and Marlene, move Don to Admin only
			510200	Payoff Permanent-Seasonal	3,102	-	-	3,221	3,221		
			510420	Overtime	1,140	-	244	757	1,000	2,500	
			510520	Bilingual Pay	904	1,560	653	47	700		
			510620	Shift Differential	6	-	-		-		
			520015	Uniforms-Replacement Clothing	1,344	-	-		-		
			520230	Cellular Phone	1,045	378	163	437.06	600	1,200	2 cell phones
			520240	Communications Equipment	312	-	-		-		
			520320	Telephone Service	4	12	5	15	20	20	
			520330	Communication Services	42	-	21		21		
			523100	Memberships	275	500	275	25	300	300	
			523270	Special Events	81	-	173	(173)	(0)		
			523620	Books/Publications	9,704	11,150	3,187	6,813	10,000	10,000	Monthly and annual recurring internet subscriptions, domain registrations, etc
			523622	Books/Subscriptions-Electronic	-	-	-		-		
			523640	Computer Equip-Non Fixed Asset	3,617	1,500	393	607	1,000	1,000	
			523660	Computer Supplies	214	-	-		-		
			523680	Office Equip Non Assets			639	61	700		Drone and accessories FY18-19
			523700	Office Supplies	570	200	62	439	500	500	
			523760	Postage-Mailing	20	-	-		-		
			523800	Printing/Binding	474	1,000	297	703	1,000	1,000	
			523840	Computer Equipment-Software	100	500	-		-		
			523900	Graphics	69	-	-		-		
			524840	Fingerprinting Serices	63	-	-		-		
			525060	Medical Exams-Physicals	114	-	53		53		
			525440	Professional Services			1,850	1,850	3,700		FY18-19 Website improvement and optimization
			526910	Field Equipment-Non Assets	1,417	-	-		-		
			527280	Awards/Recognition	25	-	-		-		
			527660	Operational Marketing	17,745	35,000	4,924	20,173	25,097	40,000	
			527840	Training-Education/Tuition	27	-	161		161		
			528140	Conferences & Seminars	-	3,000	-		-	3,000	
			529040	Private Mileage Reimbursement	187	200	132	368	500	1,000	
			536760	Interfnd Exp-Audit & Acctg Fee	189	228	57	142.93	200	500	Payroll Services Fee
			537080	Interfnd Exp-Miscellaneous	90	30	-		-		
			537090	Interfnd Exp-Personnel Svcs		1,992	830	1,174.20	2,004	2,000	HR services Fee
									-		
									-		
				<b>Grand Total</b>	<b>186,587</b>	<b>246,766</b>	<b>63,534</b>	<b>112,243</b>	<b>175,777</b>	<b>242,375</b>	

**REVENUES**

25400	931260								-		
									-		
									-		
				<b>Grand Total REVENUES</b>					-		

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2019-20**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Business Services

**AREA BUDGET ~ Volunteer Management**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	TOTAL FY18-19			BUDGET FY19-20	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			GRAND TOTAL
25400	931265		510000	Salaries & Benefits	79,981	167,741	62,079	105,662	167,741	148,094	17/18 Shannon and New VSC 18/19 Deborah and New VSC FY19-20 Moved Don to BusOps
			510200	Payoff Permanent-Seasonal	8,189	-	-	-	-	-	
			510420	Overtime	238	-	224	276.27	500	500	
			520115	Uniforms-Replacement Clothing	916	350	460	-	460	350	
			520230	Cellular Phone	644	643	-	480	480	480	\$40 per month cell
			520320	Telephone Service	2	5	0	-	0	-	Cisco long district charges
			520330	Communication Services	623	456	71	385.05	456	450	Ipad @ \$38.01 per month
			520705	Food	3,039	4,225	823	3,602	4,425	4,500	Food for the appreciation luncheon & water and snacks for volunteer events
			520815	Cleaning and Custodial Supp	-	-	-	-	-	-	
			520825	Kitchen And Dining Supplies	-	300	-	-	-	-	
			520830	Laundry Services	-	-	-	-	-	-	
			521360	Maint-Computer Equip	-	-	-	-	-	-	
			521420	Maint-Field Equipment	7,799	-	46	454	500	500	Ordered dumpsters for the grant but the purchase wasn't made in time and cannot be reimbursed through the grant
			521740	Maint-Parts	-	-	-	-	-	-	
			523100	Memberships	-	-	-	-	-	-	
			523270	Special Events	81	-	8	-	8	-	
			523620	Books/Publications	-	-	-	-	-	-	
			523680	Office Equip Non Fixed Assets	129	-	-	-	-	-	
			523700	Office Supplies	106	-	300	-	300	300	
			523800	Printing/Binding	-	250	-	-	-	-	
			523820	Subscriptions	-	-	99	-	99	100	Volunteer Match annual subscription
			523840	Computer Equipment-Software	1,084	1,874	-	1,775	1,775	1,775	\$1775 Better Impact
			524580	Background-Reference Services	-	-	25	75	100	100	
			524840	Fingerprinting Services	36	150	-	-	-	-	
			525060	Medical Examinations-Physical	167	-	-	-	-	-	
			526960	Small Tools And Instruments	-	-	-	-	-	-	
			527280	Awards/Acknowledgment	4,234	5,000	3,739	1,261	5,000	5,000	Employee Appreciation gift
			527660	Operational Marketing	489	-	19	-	19	-	
			527700	Recreation Supplies	26	-	-	-	-	-	
			527720	Safety/Security Supplies	-	-	81	-	81	-	
			527840	Training-Education/Tuition	425	1,000	161	339	500	500	
			527860	Training Materials	454	-	-	-	-	-	
			528260	Field Supplies	-	-	-	-	-	-	
			528980	Meals	-	-	200	(200.00)	-	-	
			529040	Private Mileage Reimbursement	261	300	41	159	200	200	

# AREA BUDGET ~ Volunteer Management

Fund	DeptID	Class	Account	Account Name	ACTUAL FY17-18	CURRENT BUDGET	TOTAL FY18-19		GRAND TOTAL	BUDGET FY19-20	DESCRIPTION
							YTD ACTUAL @ 12/31/18	PROJECTED ADDITIONAL			
			536760	Interfnd Exp-Audit & Acctg Fee	136	114	114	114.14	228	258	\$4.39 per employee ACO payroll service fee X 1 employee for 26 pay periods
			536910	Interfnd Exp-Fuel	-	-	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	10	1,992	830	1,162.20	1,992	2,251	HR services fee
			537080	Interfnd Exp-Miscellaneous	50	30	-	100	100	100	Pcard @ \$45 + \$10 rolling fee
									-		
									-		
									-		
<b>Grand Total EXPENDITURES</b>					<b>109,118</b>	<b>184,430</b>	69,321	115,644	<b>184,965</b>	<b>165,458</b>	

## REVENUES

25400	931265	751680	CA-Grant Revenue	(5,479)				-		CalRecycle revenue received at lower amount than accrued
		780180	Sale of Books			70		70		
		781480	Program Revenue					-		
								-		
								-		
<b>Grand Total REVENUES</b>				<b>(5,479)</b>	-	70	-	<b>70</b>	-	