

Edit the data elements - Enter ' for blank

Title	Data Element
Department	Regional Parks District
Division	Operations
Unit	
Location/Operation	
Inspection Date	
Date Of Last Inspection	
Inspected By	
Completed Report To	Vicki Armentrout - Area Manager
Date Referred	

Ranger Station

Ranger Station - Maintenance Office - Kiosk - Vehicles

Ranger Station - Vehicles - Kiosk

Ranger Station - Maintenance Office - Park - Restrooms
Office

Office - Collections - Museum -Green Trailer

Park - Restrooms



RIVERSIDE COUNTY DISTRICT PARKS SAFETY SELF-INSPECTION CHECKLIST



DEPARTMENT: Regional Parks District DIVISION: Operations UNIT: LAKE CAHUILLA
 LOCATION/OPERATION INSPECTED (Building, Room No., Specific Operation, etc.): MAINTENANCE OFFICE
 INSPECTION DATE: 30-Aug-23 DATE OF LAST INSPECTION: 18-Jul-23 INSPECTED BY: Noriko Gardner
 COMPLETED INSPECTION REPORT REFERRED TO (Name & Title): NORIKO GARDNER - SR RANGER DATE REFERRED: _____

	CHECKLIST ITEM (Checklist items that do not apply should be left blank)	HAZARD CLASSIFICATION					COMMENTS CORRECTIVE ACTIONS TAKEN RECOMMENDATIONS	DATE OF COMPLIANCE (EXPECTED/ACTUAL)
		1	2	3	4	5		
EMPLOYER POSTING	Is the CAL/Osha Poster "Safety and Health Protection on the Job" displayed in a prominent location where all employees are likely to see it?	x						
	Are emergency telephone numbers posted where they can be readily found in case of emergency?	x						
	Where employees may be exposed to any toxic substances or harmful physical agents, has appropriate information concerning employee access to medical and exposure records, and "Material Safety Data Sheets", etc. been posted or otherwise made readily available?	x						
	Are signs concerning "Exiting from buildings", room capacities, floor loading, exposures to x-ray, microwave, or other harmful radiation or substances posted where appropriate?	x						
	Are other California or Federal posters properly displayed, such as: a. Industrial Welfare Commission orders regulating wages, hours, and working conditions? -> b. Discrimination in employment prohibited by law? -----> c. Notice to employees of unemployment and disability insurance? -----> d. Payday Notice? ----->	x x x x						

HAZARD CLASSIFICATION CATEGORIES:

1. No hazards observed, location or operation inspected was found in good safety condition.
2. Minor infraction, no injury/illness or not more serious than first-aid case potential; required employer posting unavailable.
3. Potential to cause recordable injury/illness not resulting in fatality or serious injury, or major property or environmental damage.
4. Potential to cause a serious injury/illness, major property or environmental damage (IMMINENT HAZARD - INITIATE CORRECTIVE ACTIONS IMMEDIATELY, CEASE OPERATIONS, ETC.).
5. Potential to cause death, widespread injuries and/or occupational illnesses, facility loss, extensive property damage, production loss,, or environmental damage/impairment (IMMINENT HAZARD - INITIATE CORRECTIVE ACTIONS IMMEDIATELY, CEASE OPERATIONS, ETC.).



RIVERSIDE COUNTY DISTRICT PARKS SAFETY SELF-INSPECTION CHECKLIST



DEPARTMENT: Regional Parks District DIVISION: Operations UNIT: LAKE CAHUILLA
 LOCATION/OPERATION INSPECTED (Building, Room No., Specific Operation, etc.): MAINTENANCE OFFICE - KIOSK - PARK
 INSPECTION DATE: 30-Aug-23 DATE OF LAST INSPECTION: 18-Jul-23 INSPECTED BY: Noriko Gardner
 COMPLETED INSPECTION REPORT REFERRED TO (Name & Title): NORIKO GARDNER - SR RANGER DATE REFERRED: _____

	CHECKLIST ITEM (Checklist items that do not apply should be left blank)	HAZARD CLASSIFICATION					COMMENTS CORRECTIVE ACTIONS TAKEN RECOMMENDATIONS	DATE OF COMPLIANCE (EXPECTED/ACTUAL)
		1	2	3	4	5		
GENERAL WORK ENVIRONMENT	Are materials and equipment stored properly?	x						
	Are any tripping hazards in evidence?		x				Check site deviders at RV daily	on going
	ELECT. - Panels, outlets, and fixtures. (extension cords)	x						
	Are all work areas adequately illuminated?	x						
	Are fire extinguishers checked and in their proper place?	x						
	Are all chemical containers properly labeled?	x						
	Are all toilets and washing facilities clean and sanitary?		x				Clean and sanitize RV restroom showers	on going
	Are safety manual and SDS book up to date?	x						

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RIVERSIDE COUNTY DISTRICT PARKS SAFETY SELF-INSPECTION CHECKLIST



DEPARTMENT: Regional Parks District DIVISION: Operations UNIT: LAKE CAHUILLA

LOCATION/OPERATION INSPECTED (Building, Room No., Specific Operation, etc.): MAINTENANCE OFFICE - KIOSK- VEHICLES

INSPECTION DATE: 18-Jul-23 DATE OF LAST INSPECTION: 18-Jul-23 INSPECTED BY: Noriko Gardner

COMPLETED INSPECTION REPORT REFERRED TO (Name & Title): NORIKO GARDNER - SR RANGER DATE REFERRED: _____

	CHECKLIST ITEM (Checklist items that do not apply should be left blank)	HAZARD CLASSIFICATION					COMMENTS CORRECTIVE ACTIONS TAKEN RECOMMENDATIONS	DATE OF COMPLIANCE (EXPECTED/ACTUAL)
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FIRST AID	Are first Aid kits easily accessible, with necessary supplies available?	x						
	Have first aid kit supplies been approved by a physician?	NA					by County's Safety Office	
	Are means provided for quick drenching or flushing of the eyes and body where corrosives are handled?	x						
	Are all vehicles supplied with first aid kits?	x						

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RIVERSIDE COUNTY DISTRICT PARKS SAFETY SELF-INSPECTION CHECKLIST



DEPARTMENT: Regional Parks District DIVISION: Operations UNIT: LAKE CAHUILLA

LOCATION/OPERATION INSPECTED (Building, Room No., Specific Operation, etc.): _____ PARK FACILITY _____

INSPECTION DATE: 18-Jul-23 DATE OF LAST INSPECTION: 18-Jul-23 INSPECTED BY: Noriko Gardner

COMPLETED INSPECTION REPORT REFERRED TO (Name & Title): NORIKO GARDNER - SR RANGER DATE REFERRED: _____

CHECKLIST ITEM (Checklist items that do not apply should be left blank)	HAZARD CLASSIFICATION					COMMENTS CORRECTIVE ACTIONS TAKEN RECOMMENDATIONS	DATE OF COMPLIANCE (EXPECTED/ACTUAL)
	1	2	3	4	5		
P A R K G R O U N D S	Are restrooms Clean and in good working order?			X			Inspect the urine order in RV men;s room 9/20/2023
	Are any tripping hazards evident?	X					
	Is playground and play equipment in good repair?			x			Remove cobwebs 9/22/2023
	Roads and walkways?	x					
	Picnic tables and benches?		x				Inspect and remove picnic tables with any visible damage 9/21/2023
	Kiosk outdoor lighting	x					
	Electrical pedestals, light poles, and elect. Panels?	x					
	Others:	x					Inspect the water meter (60) and troubleshoot being wasteful. 9/20/2023

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TO: Noriko Gardner
Park Ranger
Reg Parks & Open-Space Dist

FROM: James Jackson
Safety Coordinator
County Safety Division

SUBJECT: Safety Evaluation Report
Reg Parks & Open-Space Dist
58-075 JEFFERSON ST., LA QUINTA,
92253

Attached for your review is a Safety Evaluation Report for an assessment conducted at the above location. The potentially unsafe and/or violative issues are referenced with the following regulatory agencies:

Ref: T8CCR	Cal-OSHA Title 8 California Code of Regulations
Ref: 2016 CFC	California Fire Code (year 2016)
Ref: CA Labor Code	California Labor Code Department of Industrial Relations
Ref: CSMD	County Safety Manual Document
Ref: BOS	Board of Supervisors
Ref: SB	Senate Bill

In some instances, we may have noted potential violative and/or unsafe issues that were previously identified in earlier safety assessments or which present an elevated risk to employees or the public. If so, your cooperation in addressing these "continuing" and/or "serious" issues would be greatly appreciated.

It is the intent of the Safety Division to act as a "safety consultant" for your department, rather than a "compliance officer," and that we look forward to working cooperatively with your department in addressing safety concerns. As part of this cooperative relationship, we may offer further assistance in the form of "follow-up" consultations, particularly when complex, continuing, or potentially serious issues are involved. Since state employment and criminal law places responsibility for workplace safety (and accidents) largely on the shoulders of supervisors and managers, we want to be sure that we can do everything possible to assist you and your management team in maintaining a safe working environment.

Thank you in advance for your cooperation and assistance. Please do not hesitate to contact Safety Coordinator James Jackson at 951-955-3520 if you have questions or require further assistance.

Jeffrey L. Hunter
Principal Safety Analyst

Department	Reg Parks & Open-Space Dist
Address	58-075 JEFFERSON ST., LA QUINTA, 92253

Assessment Date	Saturday, December 03, 2022
Conducted by	James Jackson
Coordinator Phone	+19519551188
Attendee	

A Safety Evaluation was conducted at the above-noted location to assess occupational safety, health, fire protection, and general facility safety issues. Potential safety hazards and concerns may have been identified during this evaluation. Recommendations for addressing these potential hazards and concerns are attached.

In order to help us provide the best service possible, we are asking that you furnish the Safety Division with a written response to all recommendations addressed in the evaluation report within 30 working days of receipt or, if specifically noted, the response date in the report. In a continuing effort to minimize the flow of paper, an electronic document response is greatly appreciated.

Special Note: Supervisors or other responsible persons delegated by department heads to receive and respond to evaluation reports should take action to address all identified safety hazards.

1. If budgetary or time constraints prevent action to **fully** address unsafe conditions, interim measures should be initiated until the condition can be fully corrected. **It is strongly advised that appropriate precautions be implemented (i.e. warning employees, posting of signs, roping off areas or temporarily shutting down equipment or an operation) until the safety hazard is fully addressed.**
2. Imminent Danger - **Items posing imminent danger to employees or the public must be addressed immediately. Corrective action** (i.e. removing hazardous equipment from service, modification of work station(s), termination and/or re-evaluation of operation or other necessary safety measures) **should be taken to eliminate the hazard.** State law requires that this be done in a conspicuous manner, including physical tag-out and lock-out, roping off of areas and/or temporarily shutting down equipment or an operation with the full knowledge (e.g. verbally advise and post written notice) of area employees, supervisors, and managers.
3. The following page describes the eleven inspection area categories assessed during the facility evaluation.
4. All corrective actions assigned to designee consist of recommended actions to be addressed within the specified time in the following manner:
 - Corrective action identified by the Safety Division Representative
 - Corrective action addressed by the respective department
 - Department to notify the Safety Division Representative that the corrective action has been resolved (e.g. photos, training documents, maintenance records, etc.)

Inspection Areas

Administration (AD 01-15b)

The performance of executive duties including management and supervision of department operations as it relates to safety and governmental compliance such as maintenance injury & illness prevention, training, inspections, safety meetings, and other pertinent safety functions.

Egress (EG 01- 06)

Emergency egress ensures that building occupants can exit a building to safety.

Electrical / Lighting (EL 01-09)

Compliance regarding electrical / lighting items in the workplace.

Work Area (WA 01-08)

Present hazards in and around the immediate work area and the practice of general ergonomic principles.

Slip, Trip and Fall STF (01)

Ensuring working and walking surfaces, including carpets, tile floors, sidewalks, ramps, and parking lots free from slip, trip and fall hazards.

Industrial Hygiene IH (01-05)

The anticipation, recognition, evaluation, and control of occupational hazards and/or stressors that may result in injury, illness or affect the well-being of workers. These stressors can be physical, chemical, biological, environmental, ergonomic or psychosocial in nature. Examples include indoor air quality, chemical exposure, lighting, noise, mold, vibration, radiation, or other miscellaneous factors.

Fire Prevention FP (01-08)

General fire prevention principles that may pose hazards for the employee and or property.

Machinery & Equipment ME (01-04)

Assesses whether Machinery and equipment/tools are maintained in good working condition and all operating procedures are being followed.

Personal Protective Equipment PPE (01)

Availability of protective clothing, helmets, goggles, or other garments or equipment designed to protect the employee from injury or infection.

Material Storage MS (01)

The evaluation of the safety of areas designated for equipment and supply depository such as closets, storerooms, warehouses, garages, etc.

Accident History

Assessment Questions

#	Question	Result	Comments (if applicable)
FE.1	Are cords and power leads appropriately secured to alleviate tripping hazards?	Yes	No cords or power leads were observed during this inspection.
FE.10	Is pedestrian and vehicular traffic flow monitored by personnel in some capacity?	Yes	The event coordinator has several volunteers assisting in traffic monitoring.
FE.11	Has area been inspected for trips and other hazards created by indigenous wildlife to the best extent possible (e.g. gopher holes, fire ants, bees, wasps, hornet activity, snakes, etc.)?	Yes	Park staff has inspected grounds for gopher holes causing possible trip hazards.
FE.12	If a night event, is appropriate lighting available?	Yes	5-6 light towers will be employed for the event.
FE.13	Other	NA	
FE.2	Are fire extinguishers on location?	Yes	The event planner will provide supplemental fire extinguishers for the event.
FE.3	Is there access to an Automated External Defibrillator (AED) during event?	Yes	AEDs will be provided by the event coordinator and park.
FE.4	Will first aid kits be available during event?	Yes	First aid kits will be carried by medical staff and in addition, a medical tent will be located on-site for the entirety of the event.

FE.5	Have applicable municipalities (police, fire, etc.) been notified of event prior to commencement date?	Yes	The local police and fire department have been made aware of the event and will provide some assistance.
FE.6	Have man-hole covers and other dangerous terrain that could present a trip hazard been blocked or coned off to the best extent achievable (E.g. hills, transitions, immovable rocks, etc.)?	Yes	
FE.7	Have areas not authorized by the general public been properly blocked off?	Yes	Streets and entrances not authorized by the general public have been blocked off using cones.
FE.8	Will all portable stages and platforms be properly secured and sturdy enough to handle load?	NA	No stages will be utilized for this event.
FE.9	Will stage be inaccessible to general public?	NA	
PO.1	Playground equipment in good condition?	NA	The playground was not evaluated for this event.
PO.10	Other	NA	
PO.2	Is there adequate cushion/wood chips in area where required?	NA	
PO.3	Is required signage posted and in good condition?	NA	

PO.4	Are restrooms clean and in operational condition?	Yes	
PO.5	Is play area free from hazards (glass, cans, sharp objects, etc.).	NA	
PO.6	Are benches and tables clean and in useable condition (e.g. peeling paint, splitting wood, etc.)?	NA	
PO.7	Are waste receptacles in sufficient quantity to meet demand?	Yes	The event coordinator has provided two large trash bins to handle all waste generated for this event.
PO.8	Are park areas clean and free of trash and debris?	Yes	
PO.9	Are bags provided in dog area for droppings and other waste?	Yes	
SP.1	Is swimming pool clean and free of debris?	NA	
SP.2	Are pool filters and pumps serviced and documented?	NA	
SP.3	Are chlorine and muriatic acid serviced in-house?	NA	

SP.4	If yes (question 3), is required training and PPE provided to staff?	NA	
SP.5	Are NFPA diamond placards present denoting the presence of chlorine and muriatic acid?	NA	
SP.6	If present, are confined spaces properly labeled?	NA	
SP.7	Other	NA	
V.1	Are canvases, tents and EZ-ups used by vendors near heat sources fire retardant? All fire retardant canopies will have a fire tag affixed to them. Refer to examples below	Yes	See summary below
V.10	Are generators and other portable power sources appropriately blocked from the general public?	Yes	
V.11	Are cords and other power leads away from areas traversed by the general public?	Yes	
V.12	Other	NA	
V.2	Do vendors have appropriate insurance?	Yes	

V.3	Are alcoholic beverages being sold at event and if so have vendors provided their appropriate license?Vendors	NA	No alcohol will be served for this event.
V.4	In reference to question 3, are they trained in Responsible Service of Alcohol (RSA)? http://www.abc.ca.gov/	NA	
V.5	In reference to question 4, are all RSA guidelines to be followed?	NA	
V.6	Are vendors providing their own security?	NA	
V.7	Is vendor security monitoring all entrances and exits?	NA	
V.8	Is vendor supplying supplemental facilities for event (e.g. restrooms, washrooms, etc.)?	NA	
V.9	Are pressurized tanks, cooking vats and other containers properly secure?	NA	

Summary of Ironman

December 3/2022

Administrators

Event Director: Max Little

Park Staff on Site: Noriko Gardner, Rebecca Martinez, Daniel Pajonk, Joey Valdez-Thorpe

Observation and findings as of 12/3/2022 2:30 pm:

- All cords and power leads have been appropriately covered to avoid tripping hazards.
- Gopher holes and other dangerous terrain have been surveyed.
- Emergency Medical Technicians (EMTs) and a tent will be on-site during the event.
- La Quinta Fire and police departments have been notified and are aware of the event.
- Manhole covers and other dangerous terrain has been blocked or coned off.
- Private security will be employed overnight.
- Vendor has supplied supplemental restrooms for the event and will service the wastewater accordingly.
- Vendor has provided its own waste bin to handle any event-generated trash. Bin will be taken away by a private refuse contractor after the event.
- Unauthorized areas, such as access to the lake, have been fenced off and will be policed by event staff.

<p style="text-align: center;">Photo 1</p> <p>Traffic monitoring by volunteers</p> 	<p style="text-align: center;">Photo 2</p> <p>Porta potties provided by the event coordinator</p> 
<p style="text-align: center;">Photo 3</p> <p>One of multiple handwash stations provided for the event.</p> 	<p style="text-align: center;">Photo 4</p> <p>One of the multiple medical tents employed for the event</p> 
<p style="text-align: center;">Photo 5</p> <p>One of six light towers used for the event</p> 	<p style="text-align: center;">Photo 6</p> <p>One of two dumpsters employed to handle generated waste</p> 