

REQUEST FOR FEE EXEMPTIONS AND REDUCTIONS

FOR DISTRICT STAFF/INTERNAL USE ONLY

NOTE: All requests must be in compliance with the current **Use Fee Resolution** as approved by the Board of Directors.

NAME OF EVENT:	TYPE OF EVENT:
NAME OF ORGANIZATION:	Non- Profit 501 (c) 3? <input type="checkbox"/> Yes <input type="checkbox"/> No
CONTACT PERSON:	CONTACT PHONE/EMAIL:
DATE REQUESTED:	TIME REQUESTED:

<p>The applicant is eligible for fee <u>exemption</u> based upon the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meeting/Event conducted by Board of Supervisors or Board of Directors <input type="checkbox"/> Meeting/Event conducted by the Riverside County Regional Park and Open-Space District <input type="checkbox"/> Meeting/Event approved by the Board of Directors within an agreement
<p>The applicant is eligible for a fee <u>exemption</u> pending available space and written approval indicated on this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Ceremonial event honoring County/District employees, appointed members of County Boards and Commissions or volunteers providing service to the County. <input type="checkbox"/> Meeting or event of a non-profit organization at the request of a member, or members, of the Board of Supervisors or the Board of Directors. <input type="checkbox"/> Meeting of District support group or organization. <input type="checkbox"/> Activity or event which is organized, conducted, or co-sponsored by the District. <input type="checkbox"/> Training activity for County/District personnel conducted by the Riverside County Human Resources Department.
<p>The applicant is eligible for a <u>fee reduction</u> of 50% subject to written approval indicated on this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Meetings and events open to the public that are conducted by public schools, or by civic, educational, environmental, historical and athletic 501(c)3 tax exempt, non-profit organizations. <input type="checkbox"/> Official business activity of County agency or department, or non-County governmental agency.

FOR EMPLOYEE USE ONLY:	
Date Received:	BY:
Supervisor Recommendation: Approve Deny	Supervisor Signature/Date: _____
Comments:	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Parks General Manager Signature/Date: _____