

GAYAT "GABY" ADAME

Organized, dedicated professional with extensive experience in land use policy, CEQA, legislative analysis, property acquisition, planning and construction, budgeting and overseeing multi-million construction projects, geospatial analysis, demographics, statistical analysis, coordination with state and local agencies, public speaking, and fluent in Spanish.

EDUCATION

California State University, Fullerton; 2014-2018
Fullerton, CA

Master of Science, Environmental Studies

Courses focused on environmental regulations in local, state, and federal level; environmental planning; land use practices; and sustainable development.

University of California, Riverside; 2010-2013
Riverside, CA

Bachelor of Arts, History; cum laude

Bachelor of Science, Anthropology; cum laude

Chancellor's Undergraduate Research Fellowship, Deans Honor List 2010-2013.

EXPERIENCE

Riverside Unified School District
Riverside, CA

Assistant Director, Planning and Development; April 2019-present

Facilities Analyst Manager, Planning and Development; Aug 2017- April 2019

Planning Experience

- Assist in management of the 2016 voter approved \$392 million Measure O bond measure for school modernization and new school construction projects; includes ensuring all project functions are performed in accordance with district, local, state, and federal guidelines
- Oversee all California Environmental Quality Act (CEQA) compliance for RUSD
- Coordinate with local and state agencies
- Oversee all district efforts to obtain building permits, zoning changes, and vacating streets with various city and state offices, agencies and stakeholder groups
- Map and evaluate demographic data on ESRI ArcMap geospatial analysis software related to RUSD student population and sites

Construction Experience

- Supervise in the development and execution of complex, multi-year construction projects while managing construction teams of 50+ people
- Develop and monitor multi-million dollar project budgets
- Review and interpret construction plans

Real Property Experience

- Coordinate RUSD District property acquisition and tenant/owner relocations for Eastside Neighborhood School project and Longfellow Elementary School expansion
- Assist developers and financial advisors in the preparation and development of community facilities districts (CFDs)/special tax districts

Management Experience

- Direct meetings with over 50 site directors and executive team to review data and counsel on district certificated and classified staffing, multi-year district budget, and student program operations
- Oversee and review the work of demographers, architects, construction managers, and other consultants
- Organize, plan, and represent RUSD in community engagement initiatives and committees related to Measure O construction projects

- Prepare expense reports, state mandated quarterly and yearly compliance reports for Executive Team, RUSD Board, and the public
- Manage and oversee the collection of development impact fees
- Forecast facility impacts related to student growth, housing, migration, student programs, and other quantifiable factors
- Interpret new or developing legislation; prepare and present reports on legislation providing recommendations that ensure a balance between fiscally conservative practices and proficient program implementation

**City of Riverside
Riverside, CA**

Associate Planner, Community and Economic Development; Jan 2015-Aug 2017

- Worked for the Community and Economic Development Department in the Historic Preservation Division and the Planning and Development Division
- Directed the land use and environmental compliance of over 50 commercial, industrial, and residential construction projects; prepared analysis reports and PowerPoints and presented at Planning Commission, City Council, Cultural Heritage Board, and community meetings
- Supervised and managed the Historic Preservation Ambassador Training Program, Mills Act Program, and Historic Preservation Fund Grant Program which fostered community based historic preservation
- Authored Certified Local Government Grant applications and their associated projects
- Coordinated with various local, state, and federal agencies

**University of California, Riverside
Riverside, CA**

Assistant Coordinator, Eastern Information Center (EIC); Jan 2011- Dec 2014

- Supervised and trained staff of six to process historical resources information reports for Riverside, Mono, and Inyo counties for local governments, state and federal agencies, Native American tribes, and individuals with responsibilities under the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and the California Environmental Quality Act (CEQA).

BOARDS & COMMISSIONS

Spanish Town Heritage Foundation, Board Member	2017-present
Riverside Tamale Festival, Committee Member	2017-present